



**UNITED NATIONS HIGH COMMISSIONER FOR REFUGEES
STRENGTHENING PROTECTION CAPACITY PROJECT**

Co-Funded by the European Commission and the Governments of Denmark, Germany, the Netherlands and the UK

**REPORT OF THE MEETING OF PARTNERS
ON THE IMPLEMENTATION OF THE PLAN OF ACTION**

**Dar es Salaam
Tanzania
12TH July 2005**

The views expressed in this report are those of its author and can in no way be taken to reflect the official opinion of the European Commission, Denmark, Germany, the Netherlands, or the United Kingdom

List of Abbreviations

AENEAS	-
AHPI	- Africa Humanitarian Policy Institute
AIDS	- Acquired Immune Deficiency Syndrome
CRDB	- Cooperative Rural Development Bank
CSFM	- Centre for Study of Forced Migration
EC	- European Union
FDC	- Folk Development Colleges
GoT	- Government of Tanzania
HIV	- Humane Immunodeficiency Virus
ILO	- International Labour Organization
IPs	- Implementing Partners
IRC	- International Rescue Committee
LHRC	- Legal and Human Rights Centre
NFIs	- Non-Food Items
NGOs	- Non Governmental Organizations
NOLA	- National Organization FOR Legal Assistance
NWT	- Northwestern Tanzania
REDESOC	- Relief and Development Society
RO	- Representation Office
SAEU	- Southern Africa Extension Unit
SGBV	- Sexual and Gender Based Violence
SIDO	- Small Industries Development Organization
SPC	- Strengthening Protection Capacity
TAWLA	- Tanzania Women Lawyers Association
TB	- Tuberculosis
TCRS	- Tanganyika Christian Refugee Service
TRCS	- Tanzania Red Cross Society
UNHCR	- United Nations High Commission for Refugees
UNICEF	- United Nations Children Funds

VETA - Vocational Education and Training Authority
VTC - Vocational Training Centre
WFP - World Food Programme

STRENGTHENING PROTECTION CAPACITY PROJECT

MEETING OF PARTNERS ON THE IMPLEMENTATION OF THE ACTION PLAN

1. INTRODUCTION

On 12th July 2005, UNHCR convened a meeting of partners at the Golden Tulip Hotel to discuss the implementation of the Plan of Action on the recommendations of the National Consultations Workshop held on 5th and 6th April under the auspices of the Strengthening Protection Capacity Project. The Agenda of the meeting is attached as annex I.

All invited organisations attended except one attended. The list of participants is attached as Annex II. Madame Veronica Modey-Ebi, the Senior Protection Officer, RO chaired the meeting.

2. OPENING STATEMENT BY THE UNHCR REPRESENTATIVE, MR C. ACHE

The meeting begun with the Opening Speech by Mr. Chrysantus Ache, the UNHCR Representative for Tanzania. After welcoming the participants, Mr. Ache informed them that the SPC project had gone through two stages namely gaps analysis and national consultations. The project was now entering into the third, and possibly the most important stage, which is implementation of the recommendations of the national consultations.

Mr. Ache explained the objectives of the meeting as to agree on the proposed actions, to prioritise them and to brainstorm on the specific projects that may be carried out to implement the prioritized recommendations, as well as who is best placed to carry out the projects. He urged them to come up with marketable projects that meet the needs of the beneficiaries (refugees and host communities) as well as the requirements of targeted donors.

Mr. Ache concluded by expressing his personal commitment to work with all partners to ensure that the objectives of the SPC Project in Tanzania are realised.

3. OVERVIEW OF THE PLAN OF ACTION

The opening address was followed by the Overview of the Plan of Action which was given by Prof. Bonaventure Rutinwa, the SPC Consultant. He highlighted the main gaps in protection, the recommendations made to address them the proposed action in the plan of action. He then enjoined the participants to think about the possible projects to be carried out to implement the actions.

This presentation was followed by a discussion in which the participants were invited to comment of the proposed prioritisation of actions, done by UNHCR in anticipation of the meeting. Generally, the participants agreed with the prioritisation. However, it was

suggested that even within one priority category, there could be further ranking to identify “killer factors” and address them first. One such factor was provision of adequate food to refugees which affects the very survival of refugees. In this connection, self-reliance and home gardening were seen as a potential solution. Unless refugees survive, all other actions would be worthless. It was also proposed that prevention of SGBV should be ranked high within the Priority I actions. In this regard, provision of firewood to refugees was seen as a key preventive strategy.

4. FUNDING AND PREPARATION OF PROPOSALS

Mary-Jane Meierdiercks-Popovic, the Senior Programme Officer, explained to the participants that the Projects they were to develop would be submitted for funding to the EC’s AENEAS Programme as well as other multilateral and bilateral donors. She therefore cautioned them to be patient as funding may not come through until late 2006. However, she pointed out that UNHCR had some seed money under the SPC Project which could be accessed immediately. She reiterated the point by the Representative that the quality of projects was key to access to funding.

In this connection, Ms Meierdiercks-Popovic took time to explain the basics of proposal writing for the benefit of those who may have not made proposals to UNHCR before. In anticipation of this exercise, the Programme Unit, RO, had prepared three documents namely Proposal Format for UNHCR Tanzania; Logical Framework for a Project and Sample Budget for a Project (all sent as attachments). These documents were distributed and explained to the participants. Ms Meierdiercks-Popovic also welcomed any partner who would need further assistance in preparing a project proposal to contact the Programme Unit for the necessary help.

Discussing this presentation, some participants pointed out that some of them were already being funded to execute some of the proposed actions. They advised against seeking double funding. In this connection, it was also advised that organisations should share with each other information as to what they are already doing and how they are being funded. UNHCR was requested to coordinate this activity.

A question was raised as to how the organisations not present at the meeting, particularly local NGOs, will be able to participate in implementing the Action Plan. It was clarified that the proposed projects will be circulated to as many organisations as possible and all will be invited to indicate which actions they are interested in carrying out.

Another question was whether there was a minimum or maximum amount (in financial terms) for a proposal. It was clarified that such limits could not be set until the projects were known and the potential funder identified. The participants were advised to propose amounts which they regarded as realistic to deliver a proposed project. But were cautioned that there was no guarantee that all the money requested would be granted.

One organisation pointed out that some international agencies already operating in Tanzania were interested in funding local NGOs to implement some of the Actions.

Government representatives advised that when it comes to project aimed at supporting refugee hosting communities, the Regional and District authorities in which the projects are proposed must be consulted in identifying the projects themselves. It was clarified that this is indeed what is planned. UNHCR had already requested for a meeting with the Kagera Regional authorities and missions to Kigoma, Tabora and Rukwa were planned precisely for that purpose.

5. GROUP SESSIONS & REPORTS

After the above presentations, participants broke into the following working groups to deliberate on possible projects:

Group I: Protection: Receptive Legal and Social Environment (Facilitators: B. Rutinwa, SPC Consultant & M. Bulow-Olsen, Associate External Relations Officer);

Group II: Protection: Wellbeing (Facilitator: Mary-Jane Meierdiercks-Popovic)

Group III: Freedom of Movement, Self-Reliance & Support to Host Communities (Facilitator: Brahim Johnson, Assistant Director, Refugee Department).

After their deliberations, the groups filed group reports from which the following projects were identified:

6. PROPOSED PROJECTS

As per the agenda, participants were expected to brainstorm and thereafter come up with outlines of concrete project proposals for further development later. However, in the end, the exercise ended essentially with identifying projects and discussion in general terms as to what the projects could entail. Limited time apart, most agencies were interested in more than one project and as such they could not develop full proposals for all those projects within the time allocated for this exercise.

The projects that were identified are the following:

6.1 Strengthening Protection Capacities of Partners

Four Projects were proposed under this Action namely:

- (i) ***Facilitating Human Rights Organisations to Engage in Refugee Protection Work:*** This Project will facilitate NGOs to introduce refugee protection projects and to establish programmes in refugee hosting areas which benefit both refugees and host communities. Services to be provided include provision of legal aid, counselling, court representation, interpretation, prison visit etc.

IPs will include: The Legal and Human Rights Centre (LHRC), the National Organization for Legal Assistance (NOLA), the African Humanitarian Policy Institute (AHPI).

- (ii) ***Strengthening the Justice System in North Western Tanzania:*** This Project will involve increasing the number of magistrates and other court personnel in refugee hosting areas. This requires, among other things improving and expanding the existing facilities including housing for magistrates.

Main Implementer: The Government (Judiciary).

- (iii) ***Building the Capacity of Local Personnel in Refugee Protection and Delivery of humanitarian Assistance.*** This Project will involve introducing and delivering refugee protection courses in relevant academies such as the police college, the prisons college etc. It will also run short course for in-service staff of the refugee department and humanitarian organisations.

Implementers could include: The Centre for the Study of Forced Migration, University of Dar es Salaam, the African Humanitarian Policy Institute

- (iv) ***Forming Partnerships between International and Local Agencies.*** Well established international NGOs will form partnership with local NGOs and provide them training in areas such as establishing a refugee programme, writing proposals etc. International Agencies could also fund specialised humanitarian capacity building organisations to provide training to local NGOs.

Implementers: All international agencies working in refugee operations.

6.2 Combating Negative Attitudes/ Awareness Campaign

One composite project was proposed under this area namely:

- (i) ***Promotion of Positive Attitudes Towards Refugees:*** This project will involve information gathering and sharing, education, training, sensitization, research and monitoring. The awareness campaign will target different groups of people in the society. These include decision makers, members of parliament, the general public in Tanzania, refugee hosting area/ local community, journalists (including the human rights press club), schools etc.

Implementers could include: Legal and Human Rights Centre, The African Humanitarian Policy Institute, CSFM and Links Training Centre.

6.3 Prevention of Sexual and Gender Based Violence

Three projects were identified namely:

- (i) ***Provision of Firewood and Promotion of Alternative Sources of Energy:*** The Project will seek to provide firewood to refugees, particularly refugee women. This project should include afforestation activities. It will also explore the introduction of alternative sources of energy in refugee camps.

IPs could include: TCRS for Kibondo, REDESO for Ngara and Kasulu, CARE for Kigoma.

- (ii) ***Economic Empowerment of Refugee Women.*** This project will involve promotion of income generating activities for refugee women. This includes making arrangements to ensure that the beneficiaries have access to markets for their products and produce.
- (iii) ***Review of SGBV Programme in NWT:*** The SGBV Programme in Tanzania is almost 10 years old. This project seeks to review the SGBV Programme in North-western Tanzania including (i) revising the SGBV Protocol, (ii) introducing the post of an SGBV focal point within the operation police and (iii) extending the SGBV programmes in areas surrounding refugee camps.

Implementers could include: TAWLA, AHPI, GoT

6.4 Traditional Forms of Justice

- (i) ***Reform of Traditional Forms of Justice in Refugee Camps in Tanzania.*** This project will seek to identify and reform traditional justice (including rules of substantive law and procedure) which have bearing on suppression of SGBV in refugee camps.

Implementers: TAWLA, AHPI, CSFM.

6.5. Adequate Distribution of Food and Non Food Items

- (i) ***Promoting Sharecropping between Refugees and host communities:*** The project will seek to promote sharecropping between refugees and host populations through, among other activities, provision of seeds, technical advice and marketing support.
- (ii) ***Ensuring Adequate Distribution of Non-Food Items (NFIs) in Refugee Camps.*** This project must start with a need assessment. The needs of different age groups should be taken into account.

IPs could include: UNHCR/Partners (REDESO, TCRS, SAEU, World Vision, IRC and TRCS) to conduct the need assessment in their respective locations.

6.6 Access to Health Care and Education

- (i) ***Enhancing Health Services in Camps and Refugee Hosting Areas:*** This project will involve: rehabilitation of health facilities in the camps and surrounding host areas; training health staff in both camp and surrounding host areas; staff retention programme through provision of commensurate remuneration and incentives; and linking health programmes in refugee hosting areas with national HIV/AIDs, Malaria and TB initiatives.
- (ii) ***Promotion of Access to Primary Education in Refugee Camps:*** The Project will involve construction of classrooms and provision of educational material to primary schools. The Project will also promote school attendance; through school feeding and provision of school uniform and extra clothing especially for girls. Girls in upper primary classes will be supplied with extra clothing and sanitary materials.
- (iii) ***Promotion of Access to Post Primary Education:*** The Project will involve increasing access to secondary education and vocational training through, among other things, expansion of current secondary schools and vocational training facilities. These facilities will be constructed in such places as to make them accessible to both refugee and host communities:
- (iv) ***Beyond School: Support to Refugee Youth Activities:*** This Project will focus on problem facing youths, particularly those out of school, such as drug and alcohol abuse, child soldiers, child exploitation and abuse. The existing youth centers will be strengthened and in camps where they do not exist they will be established. Activities in the Youth Centres will include radio programmes, sport activities, adolescent sexual reproductive health education, peer education, counselling and awareness rising.

Implementing Agencies will include: UNICEF, WFP, REDES0, SAEU, TCRS, NPA, IRC, World Vision.

6.7 Freedom of Movement and Ability to Achieve Self- Reliance

- (i) ***Self-Reliance Survey in North Western Tanzania, Burundi and DRC.*** This project is aimed at establishing what marketable skills are in demand so that relevant projects can be established. Such projects will enhance self sufficiency and impart to refugees skills they can use at home when they repatriate.

Potential executor: ILO/VETA/VTCs

- (ii) ***Promotion of Farming, Horticulture and Agro-forestry:*** This project will target both refugees and local communities. Seeds, manure and other agricultural tools will be provided.

- (iii) ***Home Gardening & Sharecropping between Refugees and Host Communities:*** This project will seek to enhance the quality of home gardening and to formalise and expand sharecropping between refugees and surrounding communities. But this will require agreement on movement of refugees and plot size. Consultation will be made with the Government and local authority on the issue of markets and movement of refugees.

Potential Implementing Partners include: UNHCR, REDESO, TCRS, CARITAS, NPA and other NGOs working in agriculture will take a lead on this.

- (iv) ***Construction/Re-Opening/Refurbishing of Common Markets:*** Common market to be constructed in Ngara, refurbished and re-opened in Kibondo, Kasulu and Kigoma.

Potential IPs: TRCS (for Ngara), TCRS (for Kibondo), IRC (for Kasulu) and World Vision (for Kigoma).

- (v) ***Conduct a Vocational Skills Survey:*** Retain a livelihoods expert from the ILO/VETA/Folk Development Colleges to conduct an assessment of the current skills levels among the refugee population as well as the skills that should be imparted to the refugees to enhance their ability to achieve self reliance. Emphasis to be on skills required in Burundi and North-western Tanzania such as those relating to agriculture, marketing, carpentry, masonry, management and oil extraction.

Potential IPs: ILO, FDCs/VETA and churches

- (vi) ***Promotion of Livestock Breeding:*** This Project will focus on Goat and chicken breeding for refugees. There will be a need for market to utilize the Bi- products (Milk, eggs and cheese).

- (vii) ***Promotion of Small scale Industries:*** Activities under this project will include bread making, food preservation, Soap making, fuel efficient stoves and roofing using sisal cement tiles etc. Promotion of small scale industries might necessitate giving loans to refugees . Local lending institution such as Pride Tanzania, CRDB should be approached for such loans. SIDO and Tanzania Chamber of Commerce and agriculture could be approached for training capacity to refugees as far as issues of small industries are concerned.

- (viii) ***Specific projects for Local Communities:*** There will be projects for local communities such as construction of wells, infrastructure improvement and support to production of coffee, cotton, palm oil and sunflowers.

7. THE NEXT STEPS

The Projects having been identified and jointly polished, Prof. Rutinwa, the SPC Consultant identified the next steps as the following:

- (i) UNHCR will list all projects (with abstracts) agreed and send them out to participants with the minutes of the meeting. These two documents will be sent to other NGOs as well.
- (ii) Upon receiving the Report and list of Projects, NGOs/Agencies will indicate which one of those projects they are interested in implementing. Also, agencies should indicate if they are already implementing a listed project.
Action: Agencies
- (iii) Upon receiving the proposals, UNHCR, in consultation with the SPC Steering Committee (in which all partners are represented) will assign projects to appropriate agencies.
- (iv) UNHCR will then inform each agency about the Projects it has been allocated and request them to now develop full project proposals. The Programme Unit, RO will be available to assist with project development.
- (v) Upon receiving the fully developed project proposals, UNHCR will compile/collate and submit them to the funders.

To ensure timely submission of the project proposal to the donors, all these activities have to be completed by mid September 2005.

8. CLOSING

Closing the meeting, the Representative thanked all the participants for their active participation in the sessions. He pointed out the next crucial step was to come out with good proposals. He further advised the participants, while preparing the proposals, to take into account the fact that refugees are going home and the pace may increase. However, this does not diminish the importance of most of the activities. The representative also cautioned that projects should not be imposed on beneficiaries. This called for some conclusion with prospective beneficiaries. He concluded by reiterating his appreciation of the commitment of the partners to the SPC Project.

B. Rutinwa
SPC Consultant-Tanzania
17/7/2005.

Annex I

Meeting of Partners on the Implementation of the Plan of Action

July 2005
Dar es Salaam, Tanzania

Annotated Agenda

Tuesday July 12, 2005

08.30 – 09.00 Arrival and Registration

09:00 – 09:05 Welcoming Remarks

09:05- 09:20 Opening Address by C. Ache, UNHCR Representative
This intervention is intended to inform the participants, particularly those new to SPC, about the Project as well as the role they can play therein.

09:20 - 09:40 Overview of the Plan of Action, B. Rutinwa, SPC Consultant.
This presentation will highlight the key issues and recommendations of the National Consultations Workshop. It will also draw the attention of the participants to the specific actions proposed under the Plan of Action.

09:50 – 10:45 Plenary I
In this session participants will select the priority issues to be discussed. The list of headings and focused questions will be sent in advance to help participants prepare for the prioritization exercise.

10.45 – 11:00 Coffee/Tea Break

11:00 – 13:00 Group Session
Participants will break into three groups to brainstorm on concrete project proposals that can be further developed after the meeting. Each group will have a facilitator to assist those who are new to refugee programming.

Group I: Protection: Receptive Legal and Social Environment (Facilitator: Protection & External Relations)

Group II: Protection: Well Being (Facilitator: Programme)

Group III: Freedom of Movement, Self Reliance & Support to Host Communities (Facilitator: Programme/MHA)

13:00 - 14.00: Lunch

14:00 – 15:00 Plenary II

This session will receive reports from the group rapporteurs. The report should cover, among other things, proposed project proposals, the partners suggested to carry them, time frame and funding mechanism. This will be followed by a general discussion as to the feasibility of the proposals.

15:00 – 16:00 Individual/Group Work

Each agency (or more than one agencies proposing to work on similar/same project) will work on its/their own on a draft/outline project proposal on actions/activities assigned to it/them taking into account the suggestions of Plenary II.

16:00 – 16:30 Coffee/Tea Break

16:30 – 17:15 Plenary III: Way Forward

This session will discuss the next steps, preparation/finalization and submission of concrete project proposals

Annex II

Participants for the SPCP Partners Meeting Tuesday, 12th July 2005 Golden Tulip Hotel, Dar es Salaam

1. Mr. Brahim Johnson, Assistant Director, Refugee Department, Ministry of Home Affairs
2. Mr. Charles Nzuki, Assistant Director, Refugee Department Ministry of Home Affairs
3. Mr. Mark Wigley, Deputy Country Director, Norwegian People's Aid
4. Mr. Duane Poppe, Director, Tanganyika Christian Refugee Services
5. Mr. Desiderius Mbekenga, Liaison Officer, REDESO
6. Ms. N.E. Ligate, Executive Director, Southern Africa Extension Unit
7. Mr. Amany Michael Ebye, Country Director, International Rescue Committee
8. Mr. Girma Benti, Ag. Country Director, CONCERN
9. Ms. Helen Kijo Bisimba, Executive Director, Legal and Human Rights Centre
10. Dr. Khoti Kamanga, Coordinator- CSFM, Faculty of Law , University of Dar es Salaam
11. Mr. Dotto Justo, National Organization for Legal Assistance
12. Ms. Tumaini Slaa, Director, Tanzania Women Lawyers Association
13. Mr. Philemon Lugumiliza, Links and Training Centre
14. Mr. Salvatore Hokororo, Oxfam GB(Tanzania)

UNHCR Participants

15. Mr. Chrysantus Ache, Representative, UNHCR, RO
16. Ms. Mary- Jane Popovic Meierdiercks, Senior Programme Officer, UNHCR, RO
17. Ms. Veronica Modey-Ebi, Senior Protection Officer, UNHCR, RO
18. Ms. Mia Bulow-Olsen, Ass. External Relations Officer, UNHCR, RO
19. Professor Bonaventure Rutinwa, SPCP Consultant, UNHCR, RO
20. Mr. Senai Terrefe, Protection Officer, UNHCR Sub-Office Kigoma
21. Ms. Indira Beganovic, Associate Field Officer, UNHCR Field- Office Kasulu
22. Ms. Emilie Wiinblad, Protection Officer, UNHCR Sub- Office, Ngara
23. Mr. Clement Avereyireh, Protection Officer, UNHCR Sub-Office Kibondo
24. Ms. Gloria Nyaki, Protection Assistant, UNHCR Sub- Office Kibondo
25. Ms. Janet Satto Pima, Snr Protection Clerk, UNHCR, RO