ANNEX B - Financial Offer Form - Joint UN RFP/2017/828 FOR THE PROVISION OF DISTANCE LANGUAGE LEARNING SOLUTIONS for UNHCR and ILO

Please use this form for your financial proposal for the indicated services giving the price in a fixed and all inclusive basis.
Please indicate all prices in ***only one currency*** *and indicate them* ***without VAT.***

Vendor Name:	
Address:	
Company Web Home Page address (if available):	
Name of Authorized Representative:	
Signature of Authorized Representative:	
Name of Contact Person:	
Contact E-mail:	
Contact Phone:	
Validity of Offer:	

IMPORTANT: Please declare in which currency your prices are quoted: _____

Disclaimer: The cost of preparing a proposal and of negotiating a contract, including any related travel, is not reimbursable nor can it be included as a direct cost of the assignment. Additional costs during/after assignment such as revisions, corrections, travel, administration, communication shall neither by charged to UNHCR and/or ILO at later stage.

Disclaimer: For evaluation purposes only, the offers submitted in currency other than US Dollars will be converted into US Dollars using the United Nations rate of exchange in effect on the date the submissions are due.

Disclaimer: The estimated number of licenses required per year is around 800-1000 for all six languages. Based on past experience, the proportion by language is roughly:
- French: 40%
- English: 30%
- Arabic: 15%
- Spanish: 12%
- Russian: 2%
- Chinese: 1%

Disclaimer: Any figures provided have been stated in order to enable bidders to have an indication of the projected requirements. It does not represent a commitment that UNHCR and/or ILO will purchase a minimum quantity of services. Quantities may vary and will depend on the actual requirements and funds available regulated by issuance of individual Purchase Orders against the Frame Agreement.

MANDATORY requirement: basic/standard/self-study

COST ELEMENT/ TYPE: basic/standard/self-study	**Price per individual language basic/standard/self-study license***	**Price per individual language basic/standard/self-study license***	**Price per individual language basic/standard/self-study license***	**Price per individual language basic/standard/self-study license***	**Comments/Product detail**
Language options	***1-300 licenses per year***	***301-500 licenses per year***	***501-1,000 licenses per year***	***1,000+ licenses per year***	
1.1 English, French, Spanish (CEFR A1-C1)**					
	1-20 licenses per year	***21-40 licenses per year***	***41-80 licenses per year***	***81 - 150+ licenses per year***	
2.1 Arabic (CEFR A1- B2 or above)***					
2.2 Chinese (CEFR A1- B2 or above)***					
2.3 Russian (CEFR A1- B2 or above)***					

*including Admin/Support/Service costs, if any
** Bidders required to bid for all three languages from CEFR Level A1 to C1
*** Bidders required to bid from CEFR Level A1 to B2 or above

DESIRABLE requirement:advanced/ with tutoring license (if product available)

COST ELEMENT/TYPE: advanced/ with tutoring license	**Price per individual language advanced/ with tutoring license***	**Price per individual language advanced/with tutoring license***	**Price per individual language advanced/with tutoring license***	**Price per individual language advanced/with tutoring license***	**Comments/Product detail**
Language options	***1-100 licenses per year***	***101-500 licenses per year***	***501-1,000 licenses per year***	***1,000+ licenses per year***	
1.1 English, French, Spanish (CEFR A1-C1)**					
	1-20 licenses per year	***21-40 licenses per year***	***41-80 licenses per year***	***81 - 150+ licenses per year***	
2.1 Arabic (CEFR A1- B2 or above)***					
2.2 Chinese (CEFR A1- B2 or above)***					
2.3 Russian (CEFR A1- B2 or above)***					

*including Admin/Support/Service costs, if any
** Bidders required to bid for all three languages from CEFR Level A1 to C1
*** Bidders required to bid from CEFR Level A1 to B2 or above

Proposed period of the Frame Agreement is two years + one year extension. Please state if you accept to keep the costs fixed during the three year period:	Yes/No