

ANNEX B - Financial Offer Form - RFP/2018/1067 FOR THE PROVISION OF FRENCH AND/OR SPANISH CLASSES IN THE GSC

The Financial Offer is to be submitted as per the Financial Offer (Annex B). Bids that have a different price structure may not be accepted.

Please indicate all prices in **only one currency** and indicate them **without VAT**.

Vendor Name:	
Address:	
Company Web Home Page address (if available):	
Name of Authorized Representative:	
Signature of Authorized Representative:	
Name of Contact Person:	
Contact E-mail:	
Contact Phone:	
Validity of Offer:	

IMPORTANT: Please declare in which currency your prices are quoted:

- Disclaimer:** The cost of preparing a proposal and of negotiating a contract, including any related travel, is not reimbursable nor can it be included as a direct cost of the assignment. Additional costs during/after assignment such as revisions, corrections, travel, administration, communication shall not be charged to UNHCR
- Disclaimer:** For evaluation purposes only, the offers submitted in currency other than US Dollars will be converted into US Dollars using the United Nations rate of exchange in effect on the date the submissions are due.
- Disclaimer:** Any figures provided have been stated in order to enable bidders to have an indication of the projected requirements. It does not represent a commitment that UNHCR will purchase a minimum quantity of services. Quantities may vary and will depend on the actual requirements and funds available regulated by issuance of individual Purchase Orders against the Frame Agreement.

COST ELEMENT	Price per teaching hour (45 minutes) *
Language options	
French **	
Spanish **	

*including Admin/Support/Service costs, if any

** Bidders can choose to bid either for French or Spanish or for both languages

Proposed period of the Frame Agreement is three years + one+ one year extension. Please state if you accept to keep the costs fixed during the five year period:	
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