ANNEX B - Financial Offer Form - RFP/2018/1102

FOR THE ESTABLISHMENT OF FRAME AGRREMENT(S) FOR THE PROVISION OF ONLINE VACANCY ADVERTISING SERVICES FOR UNHCR IN HUNGARY

Please use this form for your financial proposal for the indicated services giving the price in a fixed and all inclusive basis including all associated services and costs.
Please indicate all prices in ***only one curency*** *and indicate them* ***without VAT.***

Vendor Name:	
Address:	
Company Web Home Page address (if available):	
Name of Authorized Representative:	
Name of Contact Person:	
Signature:	
Contact E-mail:	
Contact Phone:	
Validity of Offer:	

IMPORTANT: Please declare in which currency your prices are quoted:

Online advertisement services	**Fixed cost per advertisement**	**Comments**
1 week advertisement		
2 weeks advertisement		
4 weeks advertisement		
1 week highlight per advertisement		
Other costs, if any (please specify):		
Proposed period of the Frame Agreement is three years two possible extension of one year (3+1+1). Please confirm that you accept to keep the prices fixed during the five year period:	**Yes/ No**	

Scenarios:	**Fixed cost**	**Comments**
1. Scenario: 2 weeks advertisement		
2. Scenario: 2 weeks advertisement + 1 week highligher per advertisement		
Total (scenario 1+2):		

Optional, additional services:	**Cost**	**Comments**
Identify and coordinate advertising sourcing and/or applicant pools		
Provide candidate resumes		
Identify pool of qualified candidates (pre-screen) based on UNHCR criteria		
Prepare and present candidate short or long lists		
If your company offers additional recruitment assistance please list in the lines below:		

Disclaimer: The cost of preparing a proposal and of negotiating a contract, including any related travel, is not reimbursable nor can it be included as a direct cost of the assignment. Additional costs during/after assignment such as revisions, corrections, travel, administration, communication shall neither by charged to UNHCR at later stage.

Disclaimer: For evaluation purposes only, the offers submitted in currency other than US Dollars will be converted into US Dollars using the United Nations rate of exchange in effect on the date the submissions are due.

NOTE: For elaborations please use only the comment sections in the table and below. Changing the format of the financial offer form can lead to disqualification. Quoting any financial details, including the financials of a breakdown of a service, in the technical proposal can lead to disqualification. Financial information shall ONLY be quoted in this financial form.

Comments: