

**UNHCR**United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

High Commissioner's Dialogue on Protection Challenges *Children on the Move*

8-9 December 2016
Palais des Nations, Geneva

LOGISTICAL NOTE

I. ORGANIZATION

Date and place

1. The ninth High Commissioner's Dialogue on Protection Challenges, which will focus on the theme of "Children on the Move", will be held at the Palais des Nations in Geneva, Switzerland on 8 and 9 December 2016. The opening and closing plenary sessions will take place in room XIX.

Proceedings

2. The Dialogue will last one and a half days and will include a mix of both plenary and thematic sessions. It will begin with a plenary session on 8 December from 10:00-13:00 and conclude with a plenary session on 9 December from 10:30-13:00.

3. The Dialogue will be opened by the High Commissioner on the morning of 8 December. The opening will include panel presentations from youth delegates and other guests. This will be followed by a discussion in plenary. Three thematic sessions will take place from 15:15-18:00 on 8 December. The Dialogue will then reconvene in plenary in the morning of 9 December, with reports on the thematic sessions followed by the continuation of discussion in plenary. Before the Dialogue closes, the High Commissioner will provide a summing up of the deliberations as a whole.

4. This year, the Dialogue will feature a number of situational roundtables from 13:30-14:45 on 8 December. These roundtables will be hosted by UNHCR Bureaux. Sandwiches and refreshments will be provided at 13:00 in the mezzanine of building E, prior to the roundtables. Also included in the Dialogue will be two side events in the morning of 9 December on "Responding to sexual and gender-based violence for children on the move" and "Engaging young people in protection and solutions". These side events will take place from 9:00-10:00 in rooms XXI and XXII respectively.

5. For more details, including on the above-mentioned situational roundtables and side events,

please refer to the tentative schedule on the Dialogue website: www.unhcr.org/hc-dialogue2016.

Conduct of the meeting

6. In order to encourage interactive exchanges and sharing of information, participants are requested not to read out prepared statements. There will not be a speakers list or formal rules of procedures.

7. Plenary seating will be *à la carte*, allowing for the interspersing of delegations. As space in room XIX will be tight, States and organizations are asked to limit their participation, occupying one seat at the desk and two behind. Extra seating will be available in designated areas on either side of the room and in the gallery.

8. Participants are encouraged to bear in mind the purely humanitarian and non-political nature of the High Commissioner's mandate and work and the informal character of the Dialogue. Due to limited time and the large number of participants expected, delegates are advised to limit their interventions to three minutes.

9. An integral part of this year's Dialogue will be the participation of a number of youth delegates. Youth delegates have been selected based on their experience as refugees, and their presence aims to promote youth engagement, in light of this year's theme.

Interpretation

10. In plenary, participants may speak in any one of the official languages of the United Nations (Arabic, Chinese, English, French, Russian and Spanish). Information on the languages available for interpretation in the thematic sessions and other events may be found on the tentative schedule.

Outcome

11. There will be no formal report of the proceedings. The summaries of the thematic sessions and the High Commissioner's summing up will be made available after the meeting. Points raised, information shared

and conclusions drawn during thematic sessions will not be attributed to any specific speaker or delegation.

Reception

12. A reception will be held from 18:15-19:30 on 8 December, in the mezzanine of building E in the Palais des Nations.

II. REGISTRATION

13. The final deadline for registration is 18 November. If delegations have not yet registered for the Dialogue, they should do so immediately. Late registration may affect the delegation's inclusion in the list of participants.

14. States and intergovernmental organizations are requested to send a note verbale to the Secretariat (hqsecdpc@unhcr.org), indicating the names and exact titles, in order of hierarchy, of all representatives attending the Dialogue.

15. Representatives of non-governmental organizations should enquire about registration with UNHCR's Partnership Section (interagency@unhcr.org).

16. All other participants, including those invited as experts, are requested to send a letter of accreditation with their name and exact title to the Secretariat (hqsecdpc@unhcr.org).

17. For any questions or if you need assistance, please contact the Dialogue Secretariat (hqsecdpc@unhcr.org).

III. ACCESS TO PALAIS DES NATIONS

18. Participants who are not accredited with the United Nations Office at Geneva (UNOG) (i.e. who do not possess a UNOG identification badge enabling access to the Palais des Nations) will be provided with a visitor's badge. Badges may be collected at the UNOG Pass and Identification Unit located at the Pregny Gate entrance of the Palais des Nations, as of 7 December, beginning at 14:00.

IV. DOCUMENTS

19. To access relevant documentation, please visit UNHCR's Dialogue webpage regularly: www.unhcr.org/hc-dialogue2016.

List of participants

20. After the Dialogue, an informal list of participants will also be made available on the Dialogue webpage.

V. MISCELLANEOUS INFORMATION

Visas and accommodation

21. All conference participants who normally require visas to enter Switzerland must acquire valid entry visas prior to their departure. The Secretariat is not responsible for visa arrangements.

22. The Secretariat is not in a position to make arrangements for accommodation. Participants who wish to obtain information on hotel accommodation in Geneva may wish to consult the Geneva Tourism Office at: <http://www.geneve-tourisme.ch/en/home/>.

Health advisory

23. Participants attending the High Commissioner's Dialogue are encouraged to bring with them proof of health insurance with international coverage, in the event that they would need medical care during their stay in Switzerland.

Security advice

24. The UNOG Security and Safety Service has advised that there is limited storage capacity for luggage at the Palais des Nations. Once the storage capacity is reached, no additional luggage will be admitted. Access to the Palais des Nations with large luggage is not authorized.

25. Participants are reminded to wear their UNOG identification badges at all times.

UNOG Palais des Nations / UNHCR

26. A map of the Palais des Nations is available at: <http://bit.ly/1r1ib83>.

27. UNHCR is located near the Place des Nations at 94, rue de Montbrillant.

Transportation

28. From Cointrin Airport, taxis are available outside the arrival hall. The taxi fare from the airport to the UNOG is approximately 30 Swiss francs. Uber is also available in Geneva.

29. Bus no. 5 will take you directly from the airport to the Place des Nations. Free 80-minute public transit tickets, which are also valid on trains going to Geneva's main station, are available upon arrival in the luggage pick-up area at the airport.

30. The railway station in Cointrin Airport is located on the same level as the arrival hall. All trains stop at Geneva's main station. You may then reach the Place des Nations by taking tram no. 15.