

Evaluation and Scoring Methodology				Annex G
REQUEST FOR PROPOSAL: No. HCR/MYS/SCU/RFP/007/23				
Criteria	Main Rating Indicators	Assessment of the Proposal	Score	Total Score
Relevant Experience (30 Marks)	2 contracts, Purchase orders / work orders proving the experience in similar video production services.	2 Similar Contracts Submitted	Exceptional (30 pts)	30 pts
		1 Contract Submitted	Excellent (20 pts)	
		No contracts submitted	Incomplete (0 pts)	
UN/INGO/NGO/Government Organization Experience (20 Marks)	2 contracts, purchase / work orders with UN, international NGOs/NGO Government Organization proving the experience in video production services.	2 or more contracts/PO/WO	Exceptional (20 pts)	20 pts
		1 Contract/PO/WO	Excellent (10 pts)	
		Not submitted	Incomplete (0 pts)	
List of equipments (10 Marks)	Proposal contains financial statements (Balance Sheet and Income Statement) or bank statements for the last 03 years showing a minimum annual turn over of at least MYR 500,000 in any of the past 3past years (Issue date of the tender will be cut-off date)	Submitted	Exceptional (10 pts)	10 pts
		Not submitted	Incomplete (0 pts)	
Similar Work Samples (30 Marks)	Links with Similar work samples. (evaluation will done on the basis of technical quality of cut, sound quality, creativity and postproduction, content of samples).	Excellent Performance based on samples	Excellent (30 pts)	30 pts
		Good Performance based on samples	Good (20 pts)	
		Acceptable Performance based on samples	Acceptable (10 pts)	
		Poor Performance based on samples	Poor (0 pts)	
Understanding of the requirements (10 Marks)	Understanding of the requirements for services, proposed approach, solutions, methodology and outputs	Excellent proposal and good understanding of the TOR	Exceptional (10 pts)	10 pts
		Good proposal and fair understanding of the TOR	Acceptable (5 pts)	
		Poor proposal with no understanding of the TOR	Incomplete (0 pts)	