

INTERNAL REGULATION of the Committee for Refugees and Asylum-Seekers

Adopted on 8 September 2004 and approved by Decree #378 of 8 September 2004 of the Minister of Refugees and Accommodation. Entered into force on 10 September 2004.

1. Internal regulation of the Committee for Refugees and Asylum-Seekers (hereinafter referred as the Committee) is based on the Law of Georgia on Refugees and the Provision on Granting Asylum to Aliens, as well as paragraph 2 of Decree N 387, 1998 of the President of Georgia, dated June 25, 1998.
2. The Committee shall be a standing institution within the Ministry.
3. The Committee shall consist of a Chairman and five members.
4. The Minister of Refugees and Housing (hereinafter referred to as the Minister) shall appoint the Chairman and members of the Committee.
5. The Minister shall make decisions on the suspension or termination of the rights and powers of the Committee Chairman and members.
6. Persons seeking refugee status or the person-seeking asylum shall be registered in the Ministry for Refugees and Housing (hereinafter referred to as the Ministry).
7. After registration is complete, the Department for Refugees and Asylum seekers (hereinafter referred to as the Department) within the Ministry shall review the personal file of an applicant and render a conclusion regarding the advisability of granting the respective status to the person.
8. The decision of the Department, along with the attached materials, shall be submitted to the Committee for a decision within three months of the registration of the application.
9. The Committee shall review the conclusion of the Department and shall render a decision on granting of refugee status to the applicant within one month.
10. The Committee shall review and approve, through its a resolution, the conclusion of the Department, on the advisability of granting asylum to the person and shall submit it to the President of Georgia for the rendering of a final decision.
11. The decision on the advisability of granting the refugee status and resolution on granting the status to the person seeking asylum shall be made by the Chairman of the Committee according to a majority vote of the Committee members.
12. The Committee members holding different views shall have the rights to present them in a written form to the Minister of Refugees and Housing who shall be authorized to request the suspension of the Committee decision and a reconsideration of the question.