

## International Standard for Archival Description

- 1.1 Reference code** UNHCR 78
- 1.2 Title** Records of the Offices in Afghanistan
- 1.3 Dates of creation** 2004-2005
- 1.4 Level** Fonds
- 1.5 Extent (quantity)** 609 e-mail
- 2.4 Immediate source of acquisition** Upon closure of the Field Offices in Qala-e-Naw and Spin Boldak the records were held by the Operations and Technical Services Unit in the Division of Information Systems and Telecommunications in Headquarters. In February 2006 the records were transferred to UNHCR Archives.
- 3.1 Scope and content** The records consist of correspondence from the Field Offices in Qala-e-Naw and Spin Boldak and deal with individual case, security and protection issues.
- 3.4 Arrangement** The records are arranged in seven series:  
Series 1 Records of the Branch Office in Kabul  
Series 2 Records of the Field Office in Qala-e-Naw  
Series 3 Records of the Field Office in Spin Boldak  
Series 4 Records of the Field Office in Herat  
Series 5 Records of the Field Office in Jala la Bad  
Series 6 Records of the Field Office in Kandahar  
Series 7 Records of the Field Office in Mazar-I-Sharif
- 4.1 Conditions governing access** Records are subject to the General Restriction Policy of the UNHCR Archives
- 4.2 Conditions governing reproduction** Records are subject to the Copyright Policy of UNHCR
- 7.2 Rules or conventions** Internal UNHCR rules
- 7.3 Date of description** 16 February 2006