

Annex A

UNHCR Translation and Interpretation

Services in Hungary

HUNBU/RFP/2020/009



Tender Form

Name of bidder: _____
Address: _____
Telephone: _____
E-mail: _____
Contact person: _____

I have thoroughly read and have full understanding of the tender documents and am pleased to submit my quotation as follows:

- General presentation of the translation agency
- References, certification of financial stability
- Curriculum vitae of recommended translators for UNHCR translation assignments
- Price proposal for translation/proofreading and interpretation services (Annex C)
- Vendor Registration Form (Annex D)
- UNHCR General Conditions of Contracts for the Provision of Services signed (Annex E)
- UN Supplier Code of Conduct signed (Annex F)
- Sample translation of legal text from Hungarian into English (Annex G)
- Sample translation of legal text from English into Hungarian (Annex H)
- Any other material, please specify below:

Name in block letters: _____

Signature: _____

Stamp of company: _____

Place and date: _____

