

Annex 2 - Financial Offer Form

Please use this form for your financial proposal for the indicated services giving the price in a fixed and all inclusive basis.

Please indicate all prices in only one currency and indicate them without VAT.

Vendor Name:	
Address:	
Company Web Home Page address (if available):	
Name of Authorized Representative:	
Name of Contact Person:	
Contact E-mail:	
Contact Phone:	
Validity of Offer:	
Currency of Offer	

	VARIABLE	FIXED	VARIABLE	FIXED AND VARIABLE
Costs are <u>all inclusive</u>: (All direct costs, Overhead, Fees and Other Related Costs excluding VAT)	1. Facility Management Fee (Monthly Fee / Percentage of total price for the offered services)	2. Monthly Price for Cleaning Services	3. Monthly Price for Toilet Equipment and Supplies	4. Monthly Price for Caretaking and Building Management
Price				
Name of Company / Sub-Contractor providing the Service				
Comments if Any				
	VARIABLE	FIXED	FIXED	FIXED
Costs are <u>all inclusive</u>: (All direct costs, Overhead, Fees and Other Related Costs excluding VAT)	5. Monthly Price for Electrical Works	6. Monthly Price for Mailing and Courier Services	7. Monthly Price for Interior Gardening Services	8. Monthly Price for Exterior Gardening Services
Price				
Name of Company / Sub-Contractor providing the Service				

Comments if Any				
	FIXED AND VARIABLE	VARIABLE	FIXED	FIXED
Costs are <u>all inclusive</u> : (All direct costs, Overhead, Fees and Other Related Costs excluding VAT)	09. Monthly Price for Waste Management Services	10. Monthly Price for Pest Control Services	11. Monthly Price for Energy and Utilities Management Services	12. Monthly Price for CCTV Surveillance System Maintenance
Price				
Name of Company / Sub-Contractor providing the Service				
Comments if Any				
	FIXED	FIXED	VARIABLE	VARIABLE
Costs are <u>all inclusive</u> : (All direct costs, Overhead, Fees and Other Related Costs excluding VAT)	13. Monthly Price for Radio and Patrolling System Maintenance	14. Monthly Price for X-Ray Scanning Devices Maintenance	15. Monthly Price for Access Control System Maintenance	16. Monthly Price for Fire Detection System Maintenance
Price				
Name of Company / Sub-Contractor providing the Service				
Comments if Any				

Disclaimer: The cost of preparing a proposal and of negotiating a contract, including any related travel, is not reimbursable nor can it be included as a direct cost of the assignment.

NOTE: For elaborations, please use only the comment sections in the table. Changing the format of the Financial Offer Form may lead to disqualification. Please use this Form for your financial proposal for the indicated services giving the price on a fixed and all-inclusive basis. Prices shall be expressed in only one currency, excluding VAT.