

**RFP PSP/IT/2021/007 PRODUCTION OF THE ACQUISITION MAIL PACK**

#	Question	Answer
1	Nel bando gara non troviamo le caratteristiche tecniche degli invii; dobbiamo chiederli a loro oppure elaborarli noi? In passato so che utilizzavate i classici 2 fogli A4 in busta 23x11, usate anche mail pack con buste master	We have not provided any technical information in order to allow all bidders to propose the technical specifications and the pack composition that they think would best meet the acquisition purpose. Please be informed that technically we require the pack to be "premium" with a gadget or lift item included as per par. 1.3.1 of Annex A.
2	Necessitate anche dei prototipi fisici?	Yes, we ask for physical samples of past acquisition packs to review the quality of the print, colour, paper and gadgets/lift items. If possible to be produced on time, a sample of the premium pack you propose is also accepted, but not mandatory otherwise. Samples are to be delivered/sent to UNHCR office as per address indicated in the tender documents.
3	dove possiamo trovare e se ci sono delle guideline o eventuali materiali grafici di riferimento	<p>As per the tender documents (Annex A), additional information for the development of the proposal, can be found at the below links where you can find images, stories and other relevant information in order to develop your proposal:</p> <p>                     a) International website: <a href="http://www.unhcr.org">http://www.unhcr.org</a>                      b) Italian website: <a href="http://www.unhcr.it">http://www.unhcr.it</a>                      c) Website collecting refugees stories: <a href="http://tracks.unhcr.org/">http://tracks.unhcr.org/</a>                      d) UNHCR's photo repository: <a href="http://media.unhcr.org">http://media.unhcr.org</a> </p> <p>As indicated in the Annex A, innovative solutions shall be described and will be positively considered.</p>

**Information provided within the scope of the present tender is confidential and is NOT to be shared outside the purpose of the tender participation.**