

## Tender Form

Name of bidder: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Contact person: \_\_\_\_\_

I have thoroughly read and have full understanding of the tender documents and am pleased to submit my quotation as follows:

- General presentation of the translation agency
- References, certification of financial stability
- Curriculum vitae of recommended translators for UNHCR translation assignments
- Price proposal for translation and proofreading services (Annex C)
- Vendor Registration Form (Annex D)
- UNHCR General Conditions of Contracts for the Provision of Services signed (Annex E)
- UNHCR Code of Conduct signed (Annex F)
- Sample translation of legal text from Czech into English (Annex G)
- Sample translation of legal text from English into Czech (Annex H)
- Any other material, please specify below:

Name in block letters: \_\_\_\_\_

Signature: \_\_\_\_\_

Stamp of company: \_\_\_\_\_

Place and date: \_\_\_\_\_