

## Question and Answer Session

### Briefing on Call for Expression of Interest 21/INSJA/HCR/30610

16 July 2021

1. The proposed concept note has been submitted through portal but there is a requirement for maximum number of pages, is it possible to summarize and to send it by email or we have to send the same exact document?
  - As long as the concept notes are sent before 16<sup>th</sup> July it is still accepted. UNHCR will approach those sent more than one concept note to confirm which version will be submitted.
2. If we have not registered ourselves in the in the UN Partner Portal, can we submit concept note without registration in the portal and only by email?
  - The registration in the UN portal is a requirement as the submission will be vetted including the documentation uploaded to the UN Partner Portal. We advise that the registration to be done latest by 16<sup>th</sup> July 2021 while submitting the Concept Note by email.
  - There is a video tutorial on UN Partner Portal on how to register and upload the document which can help.
3. Does UNHCR have allocated a funding cap for this opportunity?
  - At this moment we do not set a funding ceiling for submission of concept note but there will be limited budget depending on prioritization for the implementation. We have targeted number of vulnerable refugees to be assisted which can be used as a benchmark for the assistance. After an NGO partner is selected, there will be a negotiation on the activities and the budget which will be depend on availability of funds during that period.
4. Can UNHCR clarify on the targeted number of refugees is expected to be covered in the Call for expression of interest as some coverage area of intervention have the clarity number and the others do not specifically mention the target.
  - The assistance is expected to reach up to 1000 refugees (this includes CBI, Health, Education, Child Protection, Livelihood, GBV Prevention and Response). However we allow the submission to include an estimated number of refugees for each intervention as in the end it will be on needs basis and funding availability. The activities implemented will also be regularly reviewed and adjustment can be made during the year of implementation.
5. Can local NGO submit different objective or choose particular objective (coverage area of intervention) in the Call for expression?
  - Submission is allowed to include one or more area of intervention, and NGO is expected to state clearly in the Concept Note as well as if there is any geographical area of submission.