

International Standard for Archival Description

- 1.1 Reference code** UNHCR 76
- 1.2 Title** Records of the Offices in Indonesia
- 1.3 Dates of creation** 1999-2002
- 1.4 Level** Fonds
- 1.5 Extent (quantity)** 2098 e-mail
- 2.3 Administrative history** UNHCR BO Jakarta opened in September 1979 to assist in the processing and resettlement of Indochinese refugees. Violence and unrest in East Timor in 1999 following the referendum on independence resulted in a new large scale refugee crisis. UNHCR played an important role in the protection and repatriation of East Timorese from West Timor, opening Field Offices in Batugade, Baucau and Suai.
- 2.4 Immediate source of acquisition** Upon closure of the Field Offices in Indonesia and East Timor, the records were held by the Operations and Technical Services Unit in the Division of Information Systems and Telecommunications in Headquarters. In February 2006 the records were transferred to UNHCR Archives.
- 3.1 Scope and content** The records consist of correspondence from the Field Offices in Indonesia and deal with individual case and protection issues during the period leading up to the UNHCR declaration of the cessation clause for East Timorese refugees on 31 December 2002.
- 3.4 Arrangement** The records are arranged in five series:
Series 1 Records of the Branch Office in Jakarta
Series 2 Records of the Field Office in Batugade
Series 3 Records of the Field Office in Baucau
Series 4 Records of the Field Office in Suai
Series 5 Records of the Field Office Surabaya
- 4.1 Conditions governing access** Records are subject to the General Restriction Policy of the UNHCR Archives
- 4.2 Conditions governing reproduction** Records are subject to the Copyright Policy of UNHCR
- 7.2 Rules or conventions** Internal UNHCR rules
- 7.3 Date of description** 16 February 2006