ANNEX F

TECHNICAL PASS OR FAIL EVALUATION CRITERIA

SN	REQUIREMENT	DESCRIPTION	Company compliance details
1	Statutory Documents	• Certificate of incorporation • VAT Certificate • Tax compliance certificate • Company profile	
2	Compliance with the established UNHCR specifications	• Delivery Capacity: • Unit cost EX-Stock, • Volume of goods available (Ex-stock) • Financial capacity • Lead-time Days for importation, • Delivery capacity per month • Specifications of goods offered.	
3	Inspection:	• Inspection may be applicable and will be advised at the time of Purchase Order issuance. The inspection will be arranged and paid for by UNHCR. Please state place of inspection (showroom/warehouse).	
4	Country of Origin:	• The technical offer shall state the country in which the Soap is manufactured.	
5	Warranty	• The bid shall include defects and liability period with terms of warranty.	
6	Quality Certificate:	• Compliance with Iran Bureau of Standards or other internationally recognized quality control/Assurance certification	
7	UNHCR General Conditions for Provision of Goods:	• Your technical offer should contain your acknowledgement of the UNHCR General Conditions for Provision of Goods by signing every page of the Terms & Conditions Annex document. (Annex A)	
8	UN Supplier code of conduct:	• Your technical offer should contain your acknowledgement of the UN supplier code of conduct Annex document. (Annex B) •	
9	Vendor Registration Form:	• If your company is not already registered with UNHCR, you should complete, sign and submit with your technical proposal the Vendor Registration Form (Annex C).	

10	Experience	• The Bidder shall provide supporting documents for past contracts involving similar items to the UN or Corporates/NGO organizations.	