

**RFP/HCR/JOR/2022/09**  
**QUESTIONS & ANSWERS**

- 1) We are looking to establish a consortium with another company for the purpose of this request knowing that we and the other company have done many testing together?  
Yes, you may enter the tender as a consortium, registration certificates of both companies should be provided in line with the tender requirements (Class A from EMRC) along with an official proof of partnership (teaming agreement) should be submitted, roles and responsibilities of each of the companies should also be clearly defined in your proposal.
- 2) Regarding pricing, should we consider on-site 1 engineer and 1 technician for two sites (site 1: Phase 1&2, Site 2 Phase3) or should we have two teams for both sites?  
This is up to the bidder to decide. All activities shall be fulfilled for each phase including daily.
- 3) As we are doing testing commissioning and maintenance, please advise having EMRC certificate with the mentioned activities which are mainly the requirements for your request.  
Bidder shall be EMRC Certified CLASS A. License activity in the Bill of Quantities is related to the annual fees and renewal of licenses upon request
- 4) Clarify the storing responsibility of materials supplied? if under the contractor, is there an available indoor area for storage such as a container?  
The responsibility is under the contractor, the security is the responsibility of the contractor. Any damage to the plants or missing items due to poor security are to be compensated/replaced at the contractors' expense. There is a container available.
- 5) In the RFP form section of 1. Requirements... varying of quantities percentage? Please clarify.  
Kindly note that the outcome of this tender would be signing a long-term agreement/frame agreement for three years. The quantities mentioned are only estimates in order to help bidders in preparing their bids and understanding the project requirements, but it is not a commitment to purchase.
- 6) In the Annex A – background – 5. License fees & renewal. Please clarify.  
The contractor shall pay the annual fees for the licenses and do the license renewal fees directly to EMRC upon license expiry. This shall be compensated by UNHCR as per the financial proposal.
- 7) Can we supply PV modules sizes different than the ones mentioned in the BOQs, since it's not available in the markets?  
For any item that is not available in the market, this shall be reasonably proven. Any alternatives shall be reviewed by UNHCR for approval and must meet the minimum requirements. In the case of solar panels and inverters, no mismatching is permitted so that the plant's performance and lifetime are not adversely affected.
- 8) Will the agreed quantities be supplied to site all together or upon request only?  
Upon request (Please refer to Q5 above).

- 9) In Annex, B Financial form, some items filled in yellow lights? Please clarify.  
Since the price of such items (highlighted) might differ with time, upon request, the awarded bidder will be requested to provide an invoice of the item (from where it was procured from) and add an additional percentage of profit as per their financial proposal (Annex B) (Example: "Cost+5%"). The contractor will be paid full amount (including profit).
- 10) Unfortunately, we did not attend the site survey due to some internal issues. Can we still bid for this tender? Is there another site survey appointment in future?  
Kindly note no more site visits will be scheduled. Unfortunately, as per the tender documents, attending the site visit is a mandatory requirement for applying.
- 11) Can you please provide the Annex B - Financial Offer Form in Excel format.  
Attached.
- 12) Septic tank near guard room at phase three, isn't in our scope to desludging it?  
This is based on the agreement between the bidder and the security company the bidder contracts.
- 13) Can we install a permeant water tank, pumps, and all the necessary accessories in each location for use in wet cleaning or just a mobilized water tank?  
Mobilized and used together with semi-automatic cleaning machinery/vehicles (wet cleaning shall not be manual).
- 14) Do we need to deliver all the necessary spare parts at once or when needed?  
Please see questions 5&8 above.
- 15) How many security points does at each location need, one or more?  
One for each phase (3 phases).
- 16) Can you provide us with the production report?  
This information will be shared with the awarded bidder.
- 17) Can you provide us with the maintenance and performance report for the last 5 years for the Switch gears and transformers?  
This information will be shared with the awarded bidder.
- 18) Can you provide us with the warranties for the PV station components?  
This information will be shared with the awarded bidder.
- 19) COD for each phase?  
July/August 2017, 2018, and 2019
- 20) Can you provide rating for the auxiliary TF in phase three?  
This information will be shared with the awarded bidder.

