

REQUEST FOR PROPOSAL: NO. RFP/2021/018

FOR THE ESTABLISHMENT OF FRAME AGREEMENT(S) FOR THE PROVISION OF:

**THIRD PARTY ADMINISTRATOR SERVICES FOR
SECONDARY AND TERTIARY HEALTH CARE TO REFUGEES IN LEBANON**

Questions and Answers from Pre-bid Conference

05/07/2021

#	Question	Answer
1	We have submitted our company vendor registration form in the previous tender, do we need to submit it again?	Yes, please submit it again.
2	What documents would you require for proof of network of hospitals to be submitted, e.g. if there over 100 hospital, do you need all those contracts and terms?	Sample contracts between TPA and hospitals (e.g. 10%), and readiness to provided more if requested by UNHCR.
3	As per the post employment restrictions, how could we check if the candidate did not disclose it in her/his CV?	One year post employment restrictions apply for the current and former UN staff members who have had professional dealings with the company, mainly in the procurement process, and needs to be verified/cross checked for the candidate employment contract.
4	On the payment terms, the payment to the government hospitals will be in LBP and not US\$, please advise?	We expect the TPA to propose innovative financial solutions and payment mechanisms for public hospitals, unable to open US\$ accounts. UNHCR will transfer the payments to the TPA in US\$ and expect to make full and maximum utilization of those funds by refugees and health providers.
5	Would it be possible to increase or decrease the number of hospitals as per the beneficiaries' requirements?	Hospitals network can be modified in coordination with UNHCR, as long it will satisfy the distribution needs for refugees, aiming for minimal travel distance by refugees to access hospitals.
6	The TPA companies do not pay VAT and thus we will not be able to submit VAT certificate, please advise?	As the RFP document point no. 2.4.1, the requirement for this provision is indicated 'if applicable'. We recommend that you indicate the non-applicability of VAT payment for the TPA companies as per the local laws in your offer.
7	How due diligence will be conducted and whether it would be done for specific or all the companies?	As per the RFP document point no. 2.5.3, UNHCR may conduct due diligence for the companies which pass the min. technical requirements of 700 points (out of 1000); to

		validate the outcome of the evaluation and ensure that the selected offer(s)/bidder(s) are acceptable and able to meet the requirements.
8	Would the payment be in fresh dollar to the TPA company?	Yes, UNHCR will transfer payments to TPA in US\$ and with no control (i.e. considered fresh). TPA can receive it as fresh if they have fresh / can open fresh US\$ account.
9	Would the beneficiaries pay their share in US\$ or LBP and if LBP, which exchange rate would apply?	Beneficiary will pay his share exclusively in LBP, and according to the official exchange rate of ~1,507 LBP.