Call for Applications

Provision of coaching for Refugee-Led Organisations[[1]](#footnote-2) 2021

**Deadline: 14 July 2021**

# Summary

In 2017 and 2018, UNHCR Malta provided capacity-building training for community-based organisations. To further support the individual strengthening of organisational capacities, UNHCR Malta funded coaching sessions for such organisations in 2019 and 2020.

Applications for coaching sessions for refugee-led organisations (RLOs) in 2021 are again open from 7 to 14 July 2021. The aim of this coaching exercise is to provide tailored support to enhance leadership and organisational capacities, encourage further independent action, and share technical advice.

Participating organisations are expected to be committed to and sincerely engaged in this coaching exercise by ensuring **regular attendance, active participation and timely follow-up actions**.

The number, regularity and duration of coaching sessions which can be offered will be determined by the number of successful applications. Submitted applications will be assessed by a multi-functional team.

The scheduling of the coaching sessions for successful applicants will be done jointly by the coach and RLO.

To ensure organisational support and commitment of the individuals involved in this exercise, RLOs must ensure that **at least 2 representatives are available for each coaching session**. UNHCR promotes the active participation of women men, girls, and boys of all ages and backgrounds.

The sessions shall be delivered at the premises of the participating RLO (if available), at a location agreed upon by the coach and RLO, or online. Sessions delivered in person must abide by COVID-19 safety measures. Coaching plans will be devised between the coach and respective RLO based on the latter’s needs and the timeframe within which targets must be reached.

# Submission

Please note that only applications from organisations registered with the Commissioner for Voluntary Organisations will be considered.

Interested RLOs must submit the application form (see below), with all required attachments by the deadline stipulated above:

* By post: 52, Mountbatten Street, Hamrun, HMR 1574
* By email: mtava@unhcr.org

Provision of Coaching for Refugee-Led Organisations 2021

Application Form

|  |  |
| --- | --- |
| Name of organisation |  |
|  |  |
| Date of foundation of the organisation |  |
|  |  |
| VO number |  |
|  |  |
| Email address |  |
|  |  |
| Address of organisation |  |
|  |  |
| Does the organisation have an office space? |  |
|  |  |
| Is the organisation entirely founded and led by holders of refugee status/ subsidiary protection or asylum-seekers? |  |
| If not, how many holders of refugee status/ subsidiary protection or asylum-seekers are in positions of decision-making and are active in providing support to refugees and asylum-seekers through the organisation’s activities? |  |
|  |  |
| How many members does the organisation have? |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Please provide the details of the individuals who would be available to attend coaching sessions. | | | |
| Full Name | **Position in the Organisation** | **Email Address** | **Mobile Number** |
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| 1. Please provide an overview of: 2. the mission and aims of the organisation 3. the organisation’s activities in recent years 4. the organisation’s strategy for the rest of 2021 and for 2022 |
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| 1. Please describe your specific coaching needs as a refugee-led organisation and what you hope to achieve through this coaching exercise. |
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| 1. Please indicate preferred date/s & time/s for coaching sessions: |
| Monday Tuesday  Time: \_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_  Wednesday Thursday  Time: \_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_  Friday Saturday  Time: \_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_ |

Required attachments:

* Copy of **Certificate of Enrolment** with the Office of the Commissioner for Voluntary Organisations
* List of the **current administrators** (i.e. board/committee members) of the organisation
* Copy of **Statute** of the organisation

If you have any questions, please contact UNHCR Malta:

* Email: [mtava@unhcr.org](mailto:mtava@unhcr.org)
* Mobile/WhatsApp: 99690080

1. RLOs are defined as organisations that are either entirely founded and led by refugees or have refugees in positions of decision-making and are active in providing protection and assistance to refugees and asylum-seekers. [↑](#footnote-ref-2)