



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

High Commissioner's Dialogue on Protection Challenges Geneva, 11-12 December 2007

INFORMATION NOTE No. 1

I. ORGANIZATION OF THE MEETING

Date and place

1. The High Commissioner's Dialogue on Protection Challenges will be held in Room XIX at the Palais des Nations at Geneva on Tuesday 11 and Wednesday 12 December 2007. Meetings will be held in private.
2. Notices will be posted on the electronic bulletin boards at doors 6 and 40.

Timing and conduct of meeting

3. The session on 11 December will run from 2 p.m. to 6 p.m. In order to encourage open, interactive exchanges and sharing of information, after a short opening plenary session, the meeting will break up into smaller discussion groups. From approximately 3.15 p.m., the plenary session will be adjourned and participants will move into breakout groups in separate rooms at the Palais des Nations.
4. On 12 December, the morning session will continue in breakout groups from 10 a.m. to 1 p.m. The plenary session will resume in the afternoon from 3 p.m. and the Dialogue will be closed by 6 p.m. Delegations are asked to be punctual at the start of each session in order to make best use of the time available.
5. Given the interactive nature of the Dialogue, participants are encouraged to keep their interventions short, since they may take the floor more than once, time permitting.
6. Delegates are asked not to read out prepared statements. In the plenary sessions, remarks may be made in any one of the official languages of the United Nations (Arabic, Chinese, English, French, Russian or Spanish), as simultaneous interpretation will be provided in these languages.
7. For the breakout sessions, it is anticipated that two of the discussion rooms will offer full interpretation facilities in Arabic, Chinese, English, French, Russian and Spanish; a third room will be reserved for exchanges in French only and a fourth for English only, with no interpretation in either room. Participants are asked to indicate any specific language preference they may have at the time of registration in order to facilitate arrangements for breakout groups (see section II below).
8. There will be no formal report of the proceedings. After the the facilitators of the breakout groups have reported back to the plenary session on the final afternoon, the High Commissioner will provide an informal summing up at the close of the meeting and may make recommendations for follow-up action. Points raised, information shared or conclusions drawn will not be attributed to any one specific speaker or delegation.

Side event

9. A side event focusing on specific challenges relating to rescue at sea will be held at lunchtime on Wednesday 12 December. More information on this session will be provided in due course.

II. REGISTRATION OF PARTICIPANTS

States, intergovernmental organizations and individual experts

10. Participating States, intergovernmental organizations and individual experts are asked to inform the Secretariat in writing – as soon as possible but by 3 December 2007 at the latest - of the names and titles of the member(s) of their respective delegations, as well as the preferred language of the respective delegates (see paras. 6 and 7 above). Advance notification may be sent to the Secretariat, by email to: hqsecdpc@unhcr.org, or by fax to: +41 22 739 7348).

11. Timely registration is essential in order for the Secretariat to facilitate access to the Palais des Nations for participants not based in Geneva (see paras. 14-15 below).

Non-governmental organizations (NGOs)

12. Representatives of invited non-governmental organizations should communicate their intention to participate and language preference (see paras. 6 and 7 above) in writing to the UNHCR NGO Liaison Unit (fax: +41 22 739 7302, email: ngounit@unhcr.org) no later than 3 December 2007.

III. ACCESS TO THE PALAIS DES NATIONS

13. Participants already accredited to the United Nations Office at Geneva will be allowed to enter the Palais des Nations grounds by presenting their UNOG identification badges.

14. For participants not based in Geneva and therefore not accredited, the attached request for a temporary badge should be completed individually and returned to the Secretariat (email: hqsecdpc@unhcr.org or fax: +41 22 739 7348), as soon as possible but no later than 3 December 2007.

15. Temporary security identification badges may be collected in person (or by an accredited representative of State Permanent Missions) as of the afternoon of Friday 7 December 2007 at the United Nations Security Identification Office located at the Pregny Gate entrance to the Palais des Nations.

IV. DOCUMENTS

Agenda and background documentation

16. A more detailed agenda and background documentation will be shared with delegations prior to the meeting. These will be available in English and French. Further information on refugee protection and international migration can be found on UNHCR's web page, www.unhcr.org, under *Protecting Refugees*.

List of participants

17. An informal list of participants will be made available on the second day of the Dialogue on Protection Challenges.

V. MISCELLANEOUS INFORMATION

Security advice

18. It is recommended not to leave briefcases and other personal items unattended. Participants are also reminded to wear their UNOG security identification badges at all times.

**HIGH COMMISSIONER'S DIALOGUE
ON PROTECTION CHALLENGES
11 -12 DECEMBER 2007
PALAIS DES NATIONS, GENEVA**

**DIALOGUE DU HAUT COMMISSAIRE
SUR LES DÉFIS DE PROTECTION
11- 12 DÉCEMBRE 2007
PALAIS DES NATIONS, GENÈVE**

**NAME OF DELEGATION (COUNTRY OR ORGANIZATION):
NOM DE LA DÉLÉGATION (PAYS OU ORGANISATION):**

.....
.....

**UNOG IDENTIFICATION BADGE REQUESTED IN RESPECT OF:
DEMANDE DE MACARON D'IDENTIFICATION ONUG POUR:**

MR. MRS. MS.

FAMILY NAME/ NOM DE FAMILLE

FIRST NAME/ PRÉNOM

POSITION/ FONCTION

PASSPORT NUMBER/ NUMÉRO DE PASSEPORT

EXPIRY DATE/ DATE DE VALIDITÉ

EMAIL ADDRESS/ ADRESSE ÉLECTRONIQUE

PERMANENT OFFICIAL ADDRESS/ ADRESSE PERMANENTE OFFICIELLE

THIS FORM MUST BE FILLED IN LEGIBLY (PLEASE PRINT OR TYPE) **ONLY BY DELEGATES NOT ACCREDITED TO THE UNITED NATIONS OFFICE AT GENEVA** AND SENT TO SECRETARIAT UNDER COVER OF A LETTER OF ACCREDITATION BY MAIL, E MAIL (SCANNED COPY TO HQSECDPC@UNHCR.ORG) OR FAX (+ 41 22 739 7348) NO LATER THAN **3 DECEMBER 2007.**

CE FORMULAIRE DOIT ÊTRE REMPLI EN CARACTÈRES D'IMPRIMERIE **UNIQUEMENT PAR LES DÉLÉGUÉS NON ACCRÉDITÉS AUPRÈS DES NATIONS UNIES À GENÈVE** ET ENVOYÉ AU SECRETARIAT PAR COURRIER, COURRIER ÉLECTRONIQUE (COPIE SCANNÉE À HQSECDPC@UNHCR.ORG) OU TELECOPIE (+ 41 22 739 7348) AVANT LE **3 DÉCEMBRE 2007 AU PLUS TARD** SOUS COUVERT D'UNE LETTRE D'ACCRÉDITATION.