

Annex A-BID DATA FORM
RFQ REF: PAKPE/RFQ/26/2850

Suppliers are required to provide the below requested Information that will be used by UNHCR in its Technical Evaluation process.

S/N.	Technical Requirements	<i><u>Yes, we will comply (State, as required)</u></i>	<i><u>No, we cannot comply (state as required)</u></i>
1.	<p>Company Registration: Company should be registered in Pakistan and should provide the following documents.</p> <ul style="list-style-type: none"> Firm Registration Certificate / Certificate of Incorporation, and NTN Certificate (NTN for sole proprietor with business name mentioned on it shall only be accepted) <p><u>Bidder shall share a copy of the company registration certificate, NTN Certificate.</u></p>		
2.	<p>Payment Terms: Bidders must accept UNHCR payment terms i.e., 30 days net, after invoice is verified by UNHCR. No advance payments are allowed.</p> <p><u>Bidder shall confirm payment terms of 30 days in Annex A (hereby).</u></p>		
3.	<p>Bid Validity: The selected bidder must accept maintaining their quoted prices for 60 days, during which time UNHCR will make its best effort to award the purchase contract.</p> <p><u>Bidder shall confirm bid validity in Annex A (hereby).</u></p>		
4.	<p>General Contract Conditions and Supplier Code of Conduct:</p> <p>As confirmation of acceptance, the bidder shall submit the documents below duly signed and stamped:</p> <ul style="list-style-type: none"> Annex D - UNHCR General Conditions of Contracts for Goods Annex F - UN Suppliers Code of Conduct <p><u>Bidder shall submit a duly signed and stamped Annex D and Annex F.</u></p>		
5.	<p>Past Similar Experience.</p> <p>Bidder must submit at least 3 <u>Purchase orders/contracts</u> for similar fumigation services provided in the last 5 years. i.e. from May 2021. UNHCR may verify the document if required.</p> <p>!Submission of fabricated documents will entail the disqualification of the bidder from the tender!</p> <p><u>Bidder shall submit a clearly signed and stamped documents.</u></p>		
6.	<p>Service Delivery Time: UNHCR required service delivery in 24 hrs after the confirmation of the service order for the provision of fumigation services and when required, after a frame agreement is signed.</p> <p><u>Bidder shall confirm service delivery time in Annex A (hereby).</u></p>		

Company Name: _____

Authorized Person & Title: _____

Signature & stamp: _____

Date: _____