

A) Please submit information on the below DATA SHEET in the sequence mentioned in ITB under article **2.4.1** and **include** it in your Technical Offer.

S. No.	Requirement	Provided Yes/No	Description / Details	Remarks
1.	Submission of a valid company registration certificate in the Country of operation. <i>(Has the Bidder submitted a valid company registration certificate in the country of operation ?</i>			
	Full compliance to technical specification Requirements stated in Annex B <i>(Does the Bidder's Technical Offer comply with the Technical Specification requirements indicated in the Technical Specification Form Annex B).</i>			
3.	Proof of company relevant experience in supply of requirement. <i>Has the bidder submitted copies of atleast 3 previous Contracts ,or work orders, purchase orders /work certificates in supply of the requirement for the past 3 years ?</i>			
4.	Company financial capacity <i>(Has the Bidder demonstrated proof of financial capacity by submitting the past year certified copy of Audited Financial Statements or a Bank Statement with a minimum sales revenue turnover of between USD 50,000 – USD 70,000 or equivalent local currency?</i>			
5.	Compliance to UNHCR's delivery period (UNHCR required delivery period is maximum 45 days after UNHCR places a Purchase Order) <i>(Does the bidder's technical proposal comply with UNHCR's Delivery period of the goods which is a maximum of 45 days after UNHCR places a Purchase order.)</i>			
6.	Vendor Registration Form <i>Has the bidder provided a signed/stamped copy of the Vendor Registration Form?- Annex F.(For new vendors only who have never worked with UNHCR before).</i>			

**Please attach relevant/supporting documents for each of the above, e.g. Company Registration certificate, POs/Work orders for past/ongoing projects, defects liability period, delivery period, Auditreport/bank statements, etc.*

IMPORTANT NOTE: Since Information provided in the above tables and related attachments will be used to evaluate technical bids and decide on qualification or otherwise, therefore, please provide complete and clear information duly substantiated by documentary proof. **Failure to provide the above mentioned documents with your technical bid at the time of submission may lead to disqualification. Please note that only relevant information mentioned in article 2.4.1 should be submitted as irrelevant information will not be considered. Since the evaluation Committee will have a short on time for evaluating large number of bids therefore, provision of required information in an orderly manner is highly desirable which will facilitate evaluation of bids. Please provide a "Table of Contents" duly cross referenced with relevant attachments.**