

ANNEX B- TECHNICAL OFFER FORM

Part (A) - Bidder must submit information on the below DATA SHEET, and include it in their Technical Offer.

Name of the Company:		
1	NTN #	
2	STRN #	
3	FORM H / SECP #	
4	Company Contact Details	Name: Email: Telephone:
5	<p>Company Profile</p> <p><i>Bidders shall provide complete company profile containing:</i></p> <p>1) short description of your company; 2) copies of the company's certificate of registration of the business; tax registration documents; chamber of commerce registration document; 3) copy of last audited financial statements or last year bank statement; 4) copies of experience certificates, and POs/contracts/work orders of the relevant nature with references (at least 2 similar orders);</p> <p><i>All documents must be credible with letter heads and/or stamps of issuing authority/ organizations.</i></p>	<p>Yes, we comply:</p> <p>No, we do not comply. Please state the reason:</p>
6	<p>Delivery Lead Time</p> <p><i>Goods must be arranged, transported and delivered within a maximum of 60 days from the date UNHCR sends an order to the supplier. Earlier delivery time will be preferred.</i></p> <p><i>UNHCR's expected delivery lead time for each lot is 30-90days, and expects bidders applying for multiple lots to have enough capacity to simultaneously deliver all lots.</i></p>	<p>Yes, we comply:</p> <p>No, we do not comply. Please state the reason:</p>
7	<p>Delivery at the locations specified in Annex-B</p> <p><i>Potential supplier shall be responsible for the delivery of material and construction under respective lot(s) and shall cover all risks up to delivery locations mentioned in Annex C,</i></p>	<p>Yes, we comply:</p> <p>No, we do not comply. Please state the reason:</p>
8	<p>Replacement of defected/broken items of Annex-B</p> <p><i>Potential supplier shall be responsible for replacement of defected/broken items</i></p>	<p>Yes, we comply:</p> <p>No, we do not comply. Please state the reason:</p>
9	Offer Validity (120 Calendar Days)	<p>Yes, we comply:</p> <p>No, we do not comply. Please state the reason:</p>
10	Bidder accepts to provide Bid Security if requested by UNHCR separately at any later stage of the procurement process?	<p>Yes, we comply:</p> <p>No, we do not comply. Please state the reason:</p>
11	<p>Application for Single or Multiple Lot(s)</p> <p><i>Bidders must indicate whether applying for Single lot or Multiple lots? Also mention the interested Lot number(s) in the right column.</i></p>	<p>Yes, we comply:</p> <p>No, we do not comply. Please state the reason:</p>
12	<p>Acceptance of UNHCR General Conditions for Provision of Civil Works</p> <p><i>Bidder must provide in their technical offer a signed/stamped copy of UNHCR General Conditions for Provision of Civil Works</i></p>	<p>Yes, we comply:</p> <p>No, we do not comply. Please state the reason:</p>

13	<p>Acceptance to abide by the UN Suppliers Code of Conduct.</p> <p><i>Bidder must provide in their technical offer a signed/stamped copy of the UN Suppliers Code of Conduct.</i></p>	<p>Yes, we comply:</p> <p>No, we do not comply. Please state the reason:</p>
14	<p>Vendor Registration Form</p> <p><i>Bidder must provide in technical offer the filled/completed vendor registration form with details of their company.</i></p>	<p>Yes, we comply:</p> <p>No, we do not comply. Please state the reason:</p>
15	<p>Acceptance to offer Goods as per the Technical Specification in Annex-B</p> <p><i>Bidder must fill/complete the below table (Part B) and include it in their technical offer. Mandatory.</i></p>	<p>Yes, we comply:</p> <p>No, we do not comply. Please state the reason:</p>
16	<p>Relevant PO / Contract # 1</p> <p><i>Bidder must attach copies of relevant PO / Contract in support of the given information.(along with PO copy)</i></p>	<p>Year:</p> <p>Client Name:</p> <p>PO / Contract Description:</p> <p>PO / Contract Amount:</p>
17	<p>Relevant PO / Contract # 2</p> <p><i>Bidder must attach copies of relevant PO / Contract in support of the given information. (along with PO copy)</i></p>	<p>Year:</p> <p>Client Name:</p> <p>PO / Contract Description:</p> <p>PO / Contract Amount:</p>
18	<p>Relevant PO / Contract # 3</p> <p><i>Bidder must attach copies of relevant PO / Contract in support of the given information. (along with PO copy)</i></p>	<p>Year:</p> <p>Client Name:</p> <p>PO / Contract Description:</p> <p>PO / Contract Amount:</p>
19	<p>Relevant PO / Contract # 4</p> <p><i>Bidder must attach copies of relevant PO / Contract in support of the given information. (along with PO copy)</i></p>	<p>Year:</p> <p>Client Name:</p> <p>PO / Contract Description:</p> <p>PO / Contract Amount:</p>
20	<p>Relevant PO / Contract # 5</p> <p><i>Bidder must attach copies of relevant PO / Contract in support of the given information. (along with PO copy)</i></p>	<p>Year:</p> <p>Client Name:</p> <p>PO / Contract Description:</p> <p>PO / Contract Amount:</p>
21	<p>Financial Capacity</p> <p><i>Bidder must attach copy of the last year bank statement or audited financial statement with a minimum annual turnover amount of USD 60,000 - USD 100,000 or equivalent in local currency.</i></p>	<p>Sales turnover-2020-2021:</p>