

A) Please submit information on the below DATA SHEET in the sequence mentioned in ITB under article 2.4.1 and 2.5.2 s include and others it in your Technical Offer.

S/No.	Requirements	Provided Yes/No	Description/Details	Remarks
1.	<b>Company registration and legal presence in Country of Operation</b> <i>Has the Bidder submitted a Company Registration Certificate in the Country of Operation ?.</i>			
2.	<b>Full compliance to Technical Specification Requirements stated in Annex C ss.</b> <i>Does the Bidders Technical Proposal comply with the Technical Specification requirements stated in Annex C ?.</i>			
3.	<b>Minimum of 2 years relevant experience in the supply of similar products.</b> <i>Has the bidder submitted proof of experience, atleast a minimum no of 2 similar contracts or purchase orders (with a total sales revenue of atleast PKR 9,000,000 (Equivalent USD 30,000) undertaken for the past two (2) years?</i>			
4.	<b>Company Financial Capacity</b> <i>Has the bidder provided last 2 years Audit Certificates or submitted a certified bank statement for the past 2 years with annual turnover of atleast (PKR9,000,000 – PKR15,000,000 (Equivalent USD 30,000 – USD50,000) ?</i>			
5.	<b>Provision of 1 Year defects and liability warranty period from the date of delivery of the goods.</b> <i>Has the bidder accepted to provide a one year defects liability warranty period after delivery of the required goods to the listed delivery locations?s</i>			
6.	<b>Goods ready for shipment period (UNHCR’s required period of making goods ready for shipment is a maximum 90 days after issuance of a Purchase Order)</b> <i>Has the bidder accepted to make ready the goods for Shipment within the UNHCR maximum delivery period of 90 days?</i>			
7.	<b>Vendor Registration Form for new companies that have never contracted with UNHCR.</b> <i>Has the bidder provided a signed/stamped copy of the Vendor Registration Form?-(Annex E).</i>			
8.	<b>UNHCR General Conditions of Contracts for the Provision of Goods (July 2018).</b> <i>Has the bidder acknowledged the UNHCR General Conditions of Contracs for the Provision of Goods and (July 2018)?- ( Annex F).</i>			
9.	<b>UN Supplier Code of Conduct</b> <i>Has the bidder submitted acknowledged/signed copy of UN Supplier Code of Conduct?-(Annex G).</i>			

\*Please attach relevant/supporting documents for each of the above, e.g. Company Registration certificate, POs/Work orders for past/ongoing projects, defects liability period, delivery period, Auditreport/bank statements, Bid Security, etc

**IMPORTANT NOTE:** Since Information provided in the above tables and related attachments will be used to evaluate technical bids and decide on qualification or otherwise, therefore, please provide complete and clear information duly substantiated by documentary proof. **Failure to provide the above mentioned documents with your technical bid at the time of submission could lead to disqualification. Please note that only relevant information mentioned in article 2.4.1 and 2.5.2 should be submitted as irrelevant information will not be considered. Since the evaluation Committee will have a short time for evaluating large numbers of bids therefore, provision of required information in an orderly manner is highly desirable which will facilitate evaluation of bids. Please provide a “Table of Contents” duly cross referenced with relevant attachments.**