



**UNHCR**

United Nations High Commissioner for Refugees  
Haut Commissariat des Nations Unies pour les réfugiés

**DATE: 16-November-2022**

**REQUEST FOR QUOTATION: No. RFQ/SC/2022/062**

**FOR ESTABLISHMENT OF A FRAME AGREEMENT FOR THE PROVISION OF INTERNET PRIMARY LINK OF 10 MBPs TO UNHCR FIELD OFFICE IN DALBANDIN FOR AN INITIAL PERIOD OF 2 YEARS POTENTIALLY EXTENDABLE FOR 1 YEAR SUBJECT TO SATISFACTORY**

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**QUOTATION TO BE RECEIVED BY: 24<sup>th</sup> NOVEMBER 2022**

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## **INTRODUCTION TO UNHCR**

The Office of the United Nations High Commissioner for Refugees (UNHCR) was established on December 14, 1950 by the United Nations General Assembly. The agency is mandated to lead and co-ordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It also has a mandate to help stateless people.

In more than five decades, the agency has helped tens of millions of people restart their lives. Today, a staff of some 6,600 people in more than 110 countries continues to help about 34 million persons. To help and protect some of the world's most vulnerable people in so many places and types of environment, UNHCR must purchase goods and services worldwide. For further information on UNHCR, its mandate and operations, please see <http://www.unhcr.org>.

## **1. REQUIREMENTS**

UNHCR Sub-Office Quetta in Pakistan invites registered and qualified internet Service Providers companies in Pakistan to submit technical and price offers for the Establishment of a Local Frame Agreement for Internet Backup of 10 MBPs to UNHCR Filed office at Dalbandin for an Initial period of 2 years period potentially extendable for one more year. ( referred to hereinafter as service).

The following Annexes form an Integral part of this RFQ tender,

Annex A: \_\_\_\_\_ Technical Specification Form for Provision of Internet Backup Service to UNCHR field office at Dalbandin.

- Annex B: Term of References
- Annex B1: Technical Compliance Data Form
  
- Annex C: Price Proposal
  
- Annex D: UNHCR Vendor Registration Form (To be filled by new vendors only)

- Annex E: UNHCR General Conditions of Contract for Provision of Goods and Services.(July 2018)
- Annex F: UN Supplier Code of Conduct

### **Technical Requirements,**

To be technically qualified for this RFQ tender, bidders must meet the following criteria requirements as mentioned and Required in Annex-B1

Your offer shall be prepared in English.

Please submit your offer using the Annexes provided. Offers not conforming to the requested formats may not be taken into consideration. Your offer should be exclusive of all taxes and duties but must have the total price offer with Incoterms Delivery at Place UNHCR Filed Office Quetta.

## **2. RFQ Submission**

We would appreciate receiving your quotation on or before **24<sup>th</sup> November 2022** i.e. **Thursday** by **17:00 hrs**. The quotations must be accompanied with the below mentioned documents. Those vendors whose company profile already submitted need not to submit again. However, the vendors should provide with the quotation.

Your offer/quotation must be sent via email to the following address on or before the closing date and time:

[pakqurfq@unhcr.org](mailto:pakqurfq@unhcr.org)

***“REQUEST FOR QUOTAITON: SC/RFQ/2022/062,***

**FOR ESTABLISHMENT OF A FRAME AGREEMENT FOR THE PROVISION OF INTERNET PRIMARY LINK OF 10 MBPs TO UNHCR FIELD OFFICE IN DALBANDIN FOR AN INITIAL PERIOD OF 3 YEARS POTENTIALLY EXTENDABLE FOR 1 YEAR SUBJECT TO SATISFACTORY**

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**Closing Date: 24<sup>TH</sup> November 2022**

**IMPORTANT:** Quotations that are otherwise addressed and/or copied or sent to other addresses or individuals will be marked invalid and not considered for evaluation. UNHCR reserves the right to award a full or parti

Your quotation must be valid at least for **the period of the frame agreement, 3 Years** after the closing date of submission. The standard payment terms of UNHCR are net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached in ANNEX D, the UNHCR’s General Conditions of Contracts for the Provision of Goods and Services- (July 2018). You must clearly indicate in your quotation if you accept them.

Thank you for your kind attention.



Supply Chain Unit  
UNHCR Sub Office Quetta

## Annex – A Technical Specification

Suppliers should fill below table as part of their technical offer:

### Statement of Requirement

**FOR ESTABLISHMENT OF FRAME AGREEMENT FOR THE PROVISION OF  
PRIMARY LINK INTERNET SERVICE FOR FIELD OFFICE AT DALBANDIN,  
UNHCR PAKISTAN OPERATION**

<i>Location</i>	<i>Required Secondary/Back-up internet link bandwidth</i>
UNHCR Field Office at Dalbandin	10 Mbps/10 Mbps

**Company Name:** \_\_\_\_\_

**Authorized Person & Title:** \_\_\_\_\_

**Signature & stamp:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Annex – B**  
**Technical Compliance Data Form**  
**FOR ESTABLISHMENT OF FRAME AGREEMENT FOR THE PROVISION OF PRIMARY AND BACKUP LINK**  
**INTERNET SERVICE FOR SUB OFFICE QUETTA, UNHCR PAKISTAN OPERATION**

**Suppliers Should Complete and Submit the Below Table as Part of their Technical Offer:**

<b>Stage 1. Formal Criteria - Mandatory</b>	<b>Yes, we will comply OR State, as required</b>	<b>No, we cannot comply (state as required)</b>	<b>Comments on compliance with Requirement/Specifications Please specify any deviations.</b>
1. Registration/License of the firm as an ISP			
2. Acceptance of UNHCR General Conditions for Provision of Services			
<b>Stage 2. Desk Review of Technical Documents - Mandatory</b>	<b>Yes, we will comply OR State, as required</b>	<b>No, we cannot comply (state as required)</b>	<b>Comments on compliance with Requirement/Specifications Please specify any deviations.</b>
1. Proof of Relevant Experience (minimum 3 clients). Minimum Bandwidth profile 10 Mbps CIR (name of clients and number bandwidth)			
2. Medium optical fiber			
3. Link redundancy (Minimum two backhauls)			

4. Last mile partner details or own fiber			
5. BPON or GPON			
6. VoIP support			
7. Whitelisted PIS			
8. Uptime commitment %			
<b>Stage 3. Testing</b>	<b>Yes, we will comply OR State, as required</b>	<b>No, we cannot comply (state as required)</b>	<b>Comments on compliance with Requirement/Specifications Please specify any deviations.</b>
1. ISP test link connectivity provided			

**Company Name:** \_\_\_\_\_

**Authorized Person & Title:** \_\_\_\_\_

**Signature & stamp:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## ANNEX-C

### Price Proposal- Internet Services for UNCHR Field Office at Dalbandin.

S.No	Description	MBPs Download/Upload	Monthly Rate
1	Primary Internet Link	10 MBPs/10 MBPs	

**Payment terms:** acceptance of UN payment terms (i.e. 30 days net from receipt of documents)

YES  NO

**Bidder's-Name:** \_\_\_\_\_

**Completion Period:** The Company agrees to COMPLETE the required work within **30-45 days** or less after receipt of order.

Name of the Bidder: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone / Cell Number: \_\_\_\_\_

Company Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Company Stamp: