



DATE: 15<sup>th</sup> NOVEMBER 2022

REQUEST FOR QUOTATION: No. RFQ/SC/2022/060

FOR SUPPLY OF TIRES FOR ARMORED AND SOFT SKIN VEHICLES TO UNHCR  
SUB OFFICE QUETTA.

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QUOTATION TO BE RECEIVED BY: 25<sup>TH</sup> NOVEMBER 2022

The Office of the United Nations High Commissioner for Refugees (UNHCR), established on December 14, 1950 by the United Nations General Assembly<sup>1</sup>, requests your price quotation for the following at UNHCR Sub-office Quetta specified in this Request for Quotation (RFQ).

### 1. REQUIREMENTS

UNHCR Sub-office, Quetta would like to procure tires for the armored and Soft Skin vehicles as per the detailed specifications given in Annex-B.

**Scope of work and Quantity:** as per annex B

**Requirement:** Provision of Tires for Armoured and Soft skin Vehicles

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- **Delivery point:** DAP: Quetta (Different Locations)
- **Delivery time (After receipt of order):** 30 days max
- **Completion Time ( Delivery) :** 30 days

Find attached in **ANNEX B** more information about the details and quantity of tires required.

Please include following **MANDATORY DOCUMENTS** along with your quotation.

1. Registration of Business (At least three years old, valid registration with Govt of Pakistan, NTN, STRN)
2. Detail of previous service contracts/deliveries (Copies of PO and Contract).
3. Vendor registration form, if not register with UNHCR.

Please include the following price information in your quote (without VAT):

- Currency: PKR
- Unit Cost: delivered at place (DAP – Incoterms 2010)
- Cost of all items/goods: in PKR
- Additional charge, if any (please specify): Installation charges
- Total Cost for goods (all inclusive)

Please note that UNHCR has tax and duty exemption status.

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The following annexes form integral part of this request for quotation:

<i>Annex A:</i>	<i>Technical Requirements</i>
<i>Annex B:</i>	<i>Technical specification-BOQ</i>
<i>Annex C:</i>	<i>Price Proposal Form</i>
<i>Annex D:</i>	<i>Vendor Registration Form</i>
<i>Annex E:</i>	<i>UNHCR General Terms and Conditions for good (2018 version)</i>
<i>Annex F:</i>	<i>UN code of conduct</i>

## **2. RFQ Submission**

We would appreciate receiving your quotation on or before **25<sup>th</sup> NOVEMBER 2022** i.e. **FRIDAY** by **COB**. The quotations must be accompanied with the below mentioned documents.

- Company Profile
- Borchers of offered Item
- Duly filled Vendor Registration Form
- National Tax Registration Certificate
- Sales Tax Registration Certificate
- Duly filled price proposal form (Annex-C)

Your offer/quotation must be sent with all supporting documents to [pakqurfq@unchr.org](mailto:pakqurfq@unchr.org) "**SC/RFQ/2022/060**",

**FOR SUPPLY OF TIRES FOR ARMORED AND SOFT SKIN VEHICLES TO UNHCR SUB OFFICE QUETTA.**

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**IMPORTANT:** Quotations that are otherwise addressed and/or copied or sent to other addresses or individuals will be marked invalid and not considered for evaluation.

Your quotation must be valid at least for **30** days. The standard payment terms of UNHCR are net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached in ANNEX E, the UNHCR's General Conditions of Contracts for the Provision of Goods and/or Services-2010. You must clearly indicate in your quotation if you accept them.

Thank you for your kind attention.



Supply Chain Unit  
UNHCR Sub Office Quetta

## Annex – A Technical Requirements

Suppliers should fill below table as part of their technical offer:

Other Information pertaining to our ITB are as follows:	<i>Yes, we will comply OR State, as required</i>	<i>No, we cannot comply (state as required)</i>
<b>Delivery lead time:</b> Goods/services must be delivered at Quetta within 30 days of order placed by UNHCR		
<b>Delivery Terms and Location:</b> DAP: Various Locations		
<b>Offer Validity:</b> (minimum 30 Calendar Days from the closing date of the RFQ).		
<b>UNHCR General Conditions of Contracts for provision of Goods &amp; Services – 2018</b>		
<b>Acceptance to offer goods as per the Technical Specification including quality certification as in Annex B</b>		
<b>Acceptance to abide by the Suppliers' Code of Conduct</b>		

**Company Name:** \_\_\_\_\_

**Authorized Person & Title:** \_\_\_\_\_

**Signature & stamp:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**ANNEX B-**

**DETAILED TECHNICAL SPECIFICATION**

<b>SR. No</b>	<b>Description</b>	<b>QTY</b>
1.	<p><b>Tyre Size: LT275/70 R17-A/T FOR LC 200 ARMoured LANDCRUISERS</b>  Ply Rating: 10-12  Manufacturing Date: Max 9 Months old  Load Index &amp; Speed Rating: 120/128Q  Load Range-C  Minimum Speed Index: S  Climate: All Season Tires  5 Years Standard Manufacture Warranty</p>	18
2.	<p><b>Tyre Size: LT235/85 R16- A/T FOR LC 176 ARMoured LANDCRUISER</b>  Ply Rating: 10-12  Manufacturing Date: Max 9 Months old  Load Index &amp; Speed Rating: 120/128Q  Load Range-E  Minimum Speed Index: S  Climate: All Season Tires  5 Years Standard Manufacture Warranty</p>	5
3.	<p><b>Tyre Size: LT285/65 R18- A/T FOR LC 200 ARMoured LANDCRUISERS</b>  Ply Rating: 10-12  Manufacturing Date: Max 9 Months old  Load Index &amp; Speed Rating: 120/128Q  Load Range-E  Minimum Speed Index: S  Climate: All Season Tires  5 Years Standard Manufacture Warranty</p>	12
4.	<p><b>Tyre Size: 265/60 R18- 110 H AT 25 FOR TOYOTA FORTUNERS (SOFT SKIN)</b>  Manufacturing Date: Max 9 Months old  Load Index &amp; Speed Rating: 110/180 km/h  Load Range-E  Minimum Speed Index: H  Climate: All Season Tires  5 Years Standard Manufacture Warranty</p>	15
5.	<p><b>Tyre Size: 205/55 R16 V FOR TOYOTA GRANDE (SOFT SKIN)</b>  Manufacturing Date: Max 9 Months old  Load Index &amp; Speed Rating: 110/180 km/h  Load Range-E  Minimum Speed Index: H  Climate: All Season Tires  5 Years Standard Manufacture Warranty</p>	5

<p>6.</p>	<p><b>Tyre Size: 195 R14 C 106/104 FOR TOYOTA SINGLE PICKUP (SOFT SKIN)</b>          Manufacturing Date: Max 9 Months old          Load Index &amp; Speed Rating: 110/180 km/h          Load Range-E          Minimum Speed Index: H          Climate: All Season Tires          5 Years Standard Manufacture Warranty</p>	<p>15</p>
<p>7.</p>	<p><b>Tyre Size: LT285/65 R18- A/T FOR LC 200 ARMORDED LANDCRUISERS with Wheel</b>          Ply Rating: 10-12          Manufacturing Date: Max 9 Months old          Load Index &amp; Speed Rating: 120/128Q          Load Range-E          Minimum Speed Index: S          Climate: All Season Tires          5 Years Standard Manufacture Warranty</p>	<p>02</p>
<p>8.</p>	<p><b>Bullet proof Run flat Rubber insert Rings R-18</b></p> 	<p>02</p>

## Annex C - Price Proposal Form

NO: SC/RFQ/2022/060

QUANTITY / ANY OTHER DISCOUNTS ON MARKET PRICES (PLEASE SPECIFY):

The proposed discounts will become an integral part of your bid submission.

**Payment terms:** acceptance of UN payment terms (i.e. 30 days net from receipt of documents)YES NO **Bidder's Name:** \_\_\_\_\_

S.No.	DESCRIPTION	QTY	BRAND	UNIT RATE	TOTAL
1.	TYRE LT275/70 R17-A/T FOR LC 200 ARMORDED LANDCRUISERS	18			
2.	TYRE LT235/85 R16- A/T FOR LC 176 ARMORDED LANDCRUISER	5			
3.	TYRE LT285/65 R18- A/T FOR LC 200 ARMORDED LANDCRUISERS	12			
4.	TYRE 265/60 R18- 110 H AT 25 FOR TOYOTA FORTUNERS (SOFT SKIN)	15			
5.	TYRE 205/55 R16 V FOR TOYOTA GRANDE (SOFT SKIN)	5			
6.	TYRE 195 R14 C 106/104 FOR TOYOTA SINGLE PICKUP (SOFT SKIN)	15			
7.	TYRE LT285/65 R18- A/T FOR LC 200 ARMORDED LANDCRUISERS with Wheel	02			
8.	Bullet proof Run flat Rubber insert Rings R-18	02			
<b>GRAND TOTAL</b>					

**Note:** Please submit detailed price proposal on company letterhead having itemized prices for the alternate solution against the UNHCR requirement as per list given in Annex-C.

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

IN THE CAPACITY OF (TITLE): \_\_\_\_\_