



# UNHCR

United Nations High Commissioner for Refugees  
Haut Commissariat des Nations Unies pour les réfugiés

**DATE: 18-NOVEMBER- 2022**

**REQUEST FOR QUOTATION: No. RFQ/SC/2022/066**

**RE-TENDER**

**FOR THE PROVISION AND INSTALLATION OF SOLAR STREET LIGHTS, FLOOD LIGHTS AND POLES FOR LIGHTS AT REFUGEE VILLAGES IN SARANAN, PISHIN DISTRICT, BALOCHISTAN.**

**QUOTATION TO BE RECEIVED BY: 2<sup>nd</sup> DECEMBER 2022 by 23:59 PST**

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## **INTRODUCTION TO UNHCR**

The Office of the United Nations High Commissioner for Refugees (UNHCR) was established on December 14, 1950, by the United Nations General Assembly. The agency is mandated to lead and co-ordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It also has a mandate to help stateless people.

In more than five decades, the agency has helped tens of millions of people restart their lives. Today, a staff of some 6,600 people in more than 110 countries continues to help about 34 million persons. To help and protect some of the world's most vulnerable people in so many places and types of environments, UNHCR must purchase goods and services worldwide. For further information on UNHCR, its mandate and operations, please see <http://www.unhcr.org>.

## **1. REQUIREMENTS**

UNHCR Sub-office, Quetta would like to install streetlights and flood lights to Refugee villages at Pishin District that is old and new Saranan with complete accessories with below specification and quantity

- **Quantity:** As per attached list (Annex-B)
- **Requirement:** As per attached list (Annex – B)
- **Delivery point:** Saranan New and Old Refugee villages
- **Delivery time (After receipt of order):** 30-45 days
- **Completion Time:** 30-45 days

Find attached in **ANNEX B -Specification** - more information about the requirement for videography equipment.

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Your offer shall be prepared in English.

Please submit your offer using the Annexes provided. Offers not conforming to the requested formats may not be taken into consideration. Your offer should be exclusive of all taxes and duties but must have the transportation and installation charges up to its delivery point. A vendor should provide the rates for each BoQ item in the Annex C (Price Proposal).

- Currency: PKR

- Unit Cost: delivered at place (DAP - Others)
- Cost of all items/goods: in PKR
- Additional charge, if any (please specify): Transportation, Installation and labor charges
- Total Cost for goods / Services (all inclusive)

The following annexes form integral part of this request for quotation:

<i>Annex A:</i>	<i>Technical Requirements</i>
<i>Annex B:</i>	<i>Specifications</i>
<i>Annex B1</i>	<i>Technical offer form</i>
<i>Annex B2:</i>	<i>Technical Bid Data Sheet</i>
<i>Annex C:</i>	<i>Price Proposal Form</i>
<i>Annex D</i>	<i>Vendor Registration Form</i>
<i>Annex E:</i>	<i>UNHCR General Terms and Conditions for Purchase Goods and Services (January 2010 version)</i>
<i>Annex F:</i>	<i>UN Supplier code of conduct</i>

## 2. RFQ Submission

We would appreciate receiving your quotation on or before **30<sup>TH</sup> NOVEMBER 2022 that is Wednesday by 23:59 PST**. The quotations must be accompanied with the below mentioned documents. Those vendors whose company profile already submitted need not to submit again. However, the vendors should provide with the quotation.

**Your offer/quotation must be sent with all supporting documents to [pakqurfq@unhcr.org](mailto:pakqurfq@unhcr.org) in PDF format at [PAKQURFQ@UNHCR.ORG](http://PAKQURFQ@UNHCR.ORG)**

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**FOR THE PROVISION AND INSTALLATION OF SOLAR STREET LIGHTS, FLOOD LIGHTS AND POLES FOR LIGHTS AT REFUGEE VILLAGES IN SARANAN DISTRICT PISHIN, BALOCHISTAN**

**Closing Date: 2<sup>nd</sup> DECEMBER 2022**

IMPORTANT: Quotations that are otherwise addressed and/or copied or sent to other addresses or individuals will be marked invalid and not considered for evaluation.

Your quotation must be valid at least for **60** days after the closing date of submission. The standard payment terms of UNHCR are net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached in ANNEX D, the UNHCR's General Conditions of Contracts for the Provision of Goods and Services. You must clearly indicate in your quotation if you accept them.

Thank you for your kind attention.



Supply Chain Unit  
UNHCR Sub Office Quetta

**ANNEX A**  
**RFQ-NO: SC/RFQ/2022/065**  
**TECHNICAL REQUIREMENT**

**SUPPLIER SHOULD FILL BELOW TABLE AS PART OF THEIR OFFER**

<b>S.No</b>	<b>TECHNICAL EVALUATION CRITERIA</b>	<b>YES/NO</b>
1.	<b>Full compliance to Technical Specifications Requirements stated in Annex B.</b> Does the Bidders Technical proposal comply with the Technical Specification requirements stated in Annex B1, B2?	
2.	<b>Minimum of 2 years relevant experience in the supply of similar products.</b> Has the bidder submitted proof of experience, at least a minimum no of 3 Similar contracts or purchase orders (with total sales revenue of at least PKR 6,000,000 undertaken for the past two (2) years?	
3	<b>Company Financial Capacity</b> Has the bidder provided last 2 years Audit certificates or submitted a certified bank statement for the past 2 years with annual turnover of at least USD 30,000-USD50,000 or equivalent in local currency?	
4.	<b>Provision of 1 year defect and liability warranty period from the date of delivery of the goods.</b> Has the bidder accepted to provide a one-year defects liability warranty period after delivery of the required goods to the listed delivery locations?	
5.	<b>Goods ready for shipment period (UNHCR required period of making goods ready for shipment is a maximum 90 days after UNCHR places a Purchase Order)</b> Has the bidder accepted to make ready the goods for Shipment within the UNCHR maximum delivery period of 90 days?	
6.	Delivery and Installation Location: Old and New Saranan Villages at District Pishin	
7.	Offer Validity: (60 Calendar Days minimum)	

Company Name:

Authorized Person & Title:

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Signature and Stamp:

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Date:

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