



DATE: 02 December 2022

REQUEST FOR QUOTATION: No. RFQ/SC/2022/072

FOR SUPPLY OF IT EQUIPMENT TO UNHCR SUB OFFICE QUETTA AT CHAMAN HOUSING SCHEME AIRPORT ROAD QUETTA.

QUOTATION TO BE RECEIVED BY: 11th DECEMBER 2022

The Office of the United Nations High Commissioner for Refugees (UNHCR), established on December 14, 1950 by the United Nations General Assembly¹, requests your price quotation for the following at UNHCR Sub-office Quetta specified in this Request for Quotation (RFQ).

1. REQUIREMENTS

UNHCR Sub-office, Quetta would like to procure IT equipment for UNHCR Sub Office Quetta as per the detailed specifications given in Annex-B.

Scope of work and Quantity: as per annex B

Requirement: Supply of IT Equipment for UNHCR Sub Office Quetta

- **Delivery point:** DAP: Quetta (Different Locations)
- **Delivery time (After receipt of order):** 30 days max
- **Completion Time (Delivery) :** 30 days

Find attached in **ANNEX B** more information about the details and quantity of tires required.

Please include following **MANDATORY DOCUMENTS** along with your quotation.

1. Registration of Business (At least three years old, valid registration with Govt of Pakistan, NTN, STRN)
2. Detail of previous service contracts/deliveries (Copies of PO and Contract).
3. Vendor registration form, if not register with UNHCR.

Please include the following price information in your quote (without VAT):

- Currency: PKR
- Unit Cost: delivered at place (DAP – Incoterms 2010)
- Cost of all items/goods: in PKR
- Additional charge, if any (please specify): Installation charges
- Total Cost for goods (all inclusive)

Please note that UNHCR has tax and duty exemption status.

The following annexes form integral part of this request for quotation:

<i>Annex A:</i>	<i>Technical Requirements</i>
<i>Annex B:</i>	<i>Technical specification</i>
<i>Annex C:</i>	<i>Price Proposal Form</i>
<i>Annex D:</i>	<i>Vendor Registration Form</i>
<i>Annex E:</i>	<i>UNHCR General Terms and Conditions for good and services (2018 version)</i>
<i>Annex F:</i>	<i>UN code of conduct</i>

2. RFQ Submission

We would appreciate receiving your quotation on or before **11TH DECEMBER** i.e. **SUNDAY** by **COB**. The quotations must be accompanied with the below mentioned documents.

- Company Profile
- Borchers of offered Item
- Duly filled Vendor Registration Form
- National Tax Registration Certificate
- Sales Tax Registration Certificate
- Duly filled price proposal form (Annex-C)

Your offer/quotation must be sent with all supporting documents to pakqurfq@unchr.org "**SC/RFQ/2022/072**",

FOR SUPPLY OF IT EQUIPMENT TO UNHCR SUB OFFICE QUETTA AT CHAMAN HOUSING SCHEME AIRPORT ROAD QUETTA.

IMPORTANT: Quotations that are otherwise addressed and/or copied or sent to other addresses or individuals will be marked invalid and not considered for evaluation.

Your quotation must be valid at least for **30** days. The standard payment terms of UNHCR are net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached in ANNEX E, the UNHCR's General Conditions of Contracts for the Provision of Goods and/or Services-2010. You must clearly indicate in your quotation if you accept them.

Thank you for your kind attention.



Supply Chain Unit
UNHCR Sub Office Quetta

Annex – A Technical Requirements

Suppliers should fill below table as part of their technical offer:

Other Information pertaining to our ITB are as follows:	<i>Yes, we will comply OR State, as required</i>	<i>No, we cannot comply (state as required)</i>
Delivery lead time: Goods/services must be delivered at Quetta within 30 days of order placed by UNHCR		
Delivery Terms and Location: DAP: UNHCR Sub Office Quetta		
Offer Validity: (minimum 30 Calendar Days from the closing date of the RFQ).		
UNHCR General Conditions of Contracts for provision of Goods– 2018		
Acceptance to offer goods as per the Technical Specification including quality certification as in Annex B		
Acceptance to abide by the Suppliers' Code of Conduct		

Company Name: _____

Authorized Person & Title: _____

Signature & stamp: _____

Date: _____

ANNEX B-

DETAILED TECHNICAL SPECIFICATION

SR. No	Item	Description/Specifications	QTY
1.	VIDEO CONFERENCE SYSTEM	Modular video Conferencing system for large rooms Form Factor : Modular USB Mode : Yes Appliance Mode : w/Room Mate Motorized Pan Tilt : Yes Total Room Coverage: 260° h x 190° v Zoom : Up to 15X total zoom (5X optical and 3X digital) RightSight Auto Framing : Yes Right Light : Yes Right Sound : Yes Expansion Mics : Up to 7 Rally Mic Pods Mic Pod Hub Up to 7 Speakers : 2 Patented anti-Vibration Suspension System : Yes	02
2.	Mic Pod	Microphones Frequency Response: 90Hz – 16kHz Sensitivity : >-27 dB +/-1dB @ 1Pa Microphone data rate output: 48 kHz Pickup Range: 15 ft / 4.5m Beamforming Elements: Four omnidirectional microphones forming eight acoustic beams Audio processing: AEC (Acoustic Echo Cancellation), VAD (Voice Activity Detector) Noise suppression: AI filter Interfaces Output: 9.6 ft (2.95 m) 12-pin captive cable Input: 12-pin interface to daisy-chain Mic Pods or connect to Rally Mic Pod Hub	06
3.	Video Conference Camera	Far-end control (PTZ) of ConferenceCam product (with supported services) Kensington security slot Video mute/unmute LED Indicator Standard tripod thread Remote Control Camera, speakerphone, and call control 5 camera presets Docks on speakerphone IR 8.5 m range CR2032 battery (included) SPEAKERPHONE Full-duplex performance Acoustic echo cancellation Noise reduction technology Ultra-wideband audio Pairs with mobile devices via Bluetooth and NFC	02

		<p>LCD for caller ID, call duration and other functional response LEDs for speakerphone streaming, mute, hold, and Bluetooth Tactile buttons for call answer/end, volume and mute, Bluetooth, and camera controls 5 camera presets for pan, tilt, and zoom settings Kensington security slot Microphones Pickup Range: 6 m Pickup range with expansion mics: 8.5 m Four omnidirectional, beamforming microphones Frequency Response: 100Hz – 11KHz Sensitivity : -28 dB +/-3dB Distortion: <5% from 200Hz</p>	
4.	Smart Phone	<p>NETWORK Technology : GSM / HSPA / LTE / 5G BODY Dimensions 163.7 x 76.1 x 7.6 mm (6.44 x 3.00 x 0.30 in) Weight 181 g (6.38 oz) SIM Single SIM (Nano-SIM) or Hybrid Dual SIM (Nano-SIM, dual stand-by) IP67 dust/water resistant (up to 1m for 30 mins) DISPLAY Type Super AMOLED Plus, 120Hz, 800 nits (HBM) Size 6.7 inches, 108.4 cm² (~87.0% screen-to-body ratio) Resolution 1080 x 2400 pixels, 20:9 ratio (~393 ppi density) Protection Corning Gorilla Glass 5 MEMORY Card slot microSDXC (uses shared SIM slot) Internal 128GB 6GB RAM, 128GB 8GB RAM, 256GB 8GB RAM</p>	20
5.	UPS 6KVA	<p>Max Configurable Power (Watts) 6.0kWatts / 6.0kVA Output Voltage Distortion Less than 2 % Output Frequency (sync to mains) 50/60 Hz +/- 3 Hz Sync to mains Other Output Voltages 220 V, 240 V Load Crest Factor 3 : 1 Topology Double conversion online Waveform type Sine wave Bypass Internal bypass (automatic and manual) Output Max Configurable Power (Watts) 6.0kWatts / 6.0kVA Output Voltage Distortion Less than 2 % Output Frequency (sync to mains) 50/60 Hz +/- 3 Hz Sync to mains Other Output Voltages 220 V, 240 V Load Crest Factor</p>	02

6.	SMART-UPS	750VA USB & SERIAL 230V : RUN TIME 1:45 HR 230V OUTPUT 230V INPUT	60
7.	SMART-UPS	1500VA USB & SERIAL 230V;P/N=SUA1500I;RUN TIME 5:01 HR 230V OUTPUT 230V INPUT FOR SERVERS	10
8.	Xerox AltaLink C8135 Black Yellow Cyan Magenta (Cartridges)	Xerox AltaLink C8135	16
9.	Xerox VersaLink C7025 Black Yellow Cyan Magenta (Cartridges)	Xerox VersaLink C7025	16
10.	Hp Laserjet Pro MFP M428 FDW 59A (Cartridges)	HP 59A	10
11.	COLOR LASERJET PRO MFP M479FDW HP 415 A (Cartridges)	HP 415 A	20

**ANNEX C
PRICE PROPOSAL FORM**

S.No.	DESCRIPTION	QTY	BRAND	UNIT RATE	TOTAL
1.	VIDEO CONFERENCE SYSTEM	02			
2.	Mic Pod	06			
3.	Video Conference Camera	02			
4.	Smart Phone	20			
5.	UPS 6KVA	02			
6.	SMART-UPS	60			
7.	SMART-UPS	10			
8.	Xerox AltaLink C8135 Black Yellow Cyan Magenta (Cartridges)	16			
9.	Xerox VersaLink C7025 Black Yellow Cyan Magenta (Cartridges)	16			
10.	Hp Laserjet Pro MFP M428 FDW 59A (Cartridges)	10			
11.	COLOR LASERJET PRO MFP M479FDW HP 415 A (Cartridges)	20			
GRAND TOTAL					

DATE: _____

NAME: _____

COMPANY NAME: _____

SIGNATURE: _____

IN THE CAPACITY OF (TITLE): _____