



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

DATE:02 DECEMBER 2022
REQUEST FOR QUOTATION: No. RFQ/SC/2022/074
FOR THE PROVISION OF HOME APPLIANCES FOR OFFICE TO UNHCR SUB-OFFICE AT CHAMAN HOUSING SCHEME AIRPORT ROAD QUETTA

QUOTATION TO BE RECEIVED BY: 11TH DECEMBER 2022

The Office of the United Nations High Commissioner for Refugees (UNHCR), established on December 14, 1950 by the United Nations General Assembly, requests your price quotation for the following at UNHCR Sub-office Quetta specified in this Request for Quotation (RFQ).

1. REQUIREMENTS

UNHCR Sub-office, Quetta would like to invite firms for the
“FOR THE PROVISION OF HOME APPLIANCES FOR OFFICE TO UNHCR SUB-OFFICE AT CHAMAN HOUSING SCHEME AIRPORT ROAD QUETTA”

Scope of work and Quantity: as per annex B

Requirement: As per the specifications

- **Delivery point:** UNHCR SUB OFFICE QUETTA
- **Material Delivery time (After receipt of order): 15 days (Max)**
- **Completion Time:** 1 month

Find attached in **ANNEX B** more information about the scope of work, quantities, and detailed specifications.

Please include following **MANDATORY DOCUMENTS** along with your quotation.

1. Registration of Business (At least three years old, valid registration with Govt of Pakistan, NTN, STRN)
2. Detail of previous service contracts/deliveries (Copies of PO and Contract).
3. Vendor registration form, if not register with UNHCR.
4. Please include the following price information in your quote (without VAT):
 - Currency: PKR
 - Unit Cost: delivered at place (DAP – Incoterms 2021)
 - Cost of all items/goods/Services: in PKR
 - Additional charge, if any (please specify)
 - Total Cost for goods/Services (all inclusive)

Please note that UNHCR has tax and duty exemption status.

The following annexes form integral part of this request for quotation:

<i>Annex A:</i>	<i>BID Data Sheet</i>
<i>Annex B:</i>	<i>Technical Specifications</i>
<i>Annex C:</i>	<i>Price Proposal Form</i>
<i>Annex D:</i>	<i>Vendor Registration Form</i>
<i>Annex E:</i>	<i>UNHCR General Terms and Conditions for Civil works</i>
<i>Annex F:</i>	<i>Supplier code of Conduct</i>

2. RFQ Submission

We would appreciate receiving your quotation on or before **11TH DECEMBER 2022** i.e. **SUNDAY** by **COB**. The quotations must be accompanied with the below mentioned documents.

- Company Profile
- Duly filled Vendor Registration Form
- National Tax Registration Certificate
- Sales Tax Registration Certificate
- Duly filled price proposal form (Annex-C)
- Signed and Stamp General Terms and Condition
- Singed and Stamp Supplier code of Conduct

Your offer/quotation must be sent with all supporting documents to pakqurfq@unchr.org in PDF format.

"SC/RFQ/2022/074, "FOR THE PROVISION OF HOME APPLIANCES FOR OFFICE TO UNHCR SUB-OFFICE AT CHAMAN HOUISNG SCHEME AIRPORT ROAD QUETTA

IMPORTANT: Quotations that are otherwise addressed and/or copied or sent to other addresses or individuals will be marked invalid and not considered for evaluation.

Your quotation must be valid at least for **30 days**. The standard payment terms of UNHCR are net **30 days** upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached in ANNEX E, the UNHCR's General Conditions of Contracts for the Provision of Goods and/or Services-2010. You must clearly indicate in your quotation if you accept them.

Thank you for your kind attention.



Supply Chain Unit
UNHCR Sub-Office Quetta

ANNEX-B

DETAILED SPECIFICATION OF THE REQUIRED ITEMS

S.NO	ITEM	SPECIFICATION	QTY	UOM
1	Gas Heaters	Dimensions (mm) Height 582 670 Width 760 930 Depth 257 330 Weight (kg) 26 42 Gas Control Valve Rinnai Electronic Modulating Gas Valve Burner Fabricated Stainless Steel - Bunsen Burner Type Injector (mm) Natural Gas Propane Gas, Gas Inlet Thread R ½' Male (15mm) Flue System Fan assisted, twin chamber Co-Axial Flue System, provides air for combustion to the appliance and allows expulsion of combustion products to atmosphere. Results in 'room sealed' appliance. Ignition Direct continuous spark electronic ignition Electrical Supply 230V / 240V 50Hz earthed 10 Amp, supply lead and 3 pin plug Replace ONLY with Rinnai genuine part Standby Power Consumption	20	NO
2	Electrical Heaters	Voltage: 220-240v Frequency: 50-60Hz Power: 2200W Carry Handle 11 fins ideal for a big room Rear safety cover for safety usage Overheat protection for safety usage Cord storage reduces clutter on the floor Fan heater added power to heat your room Thermostat control sets temperature at your convenience 3 settings 1000, 1200 and 2200 Watts, fan assistant setting	5	NO
3	Paper Shredder	Shred Type / Size (mm) Cross-cut /4 x 12 Sheet Capacity (75g/A4) 15 Shredding Speed (m/min) 1.7 Noise Level (dB) 60 Throat Width (mm) 230 Bin Capacity (liters) 32 Shred CD/credit card Yes/Yes Overload/Overheat Protection Yes LED Alert – Standby / Door Open Yes / Yes	6	NO

		Bin Full / Overload / Overheat Yes / Yes / Yes Duty Cycle: 60 min. on/ 50 min. off Energy Saving (auto power-off) No Shred Safe (T-plate) No Jam-Free (auto reverse) No Touch Guard (safety feature) No Unit Weight (kg) 19.6 Unit Size (L x W x H mm) 430 x 330 x 600		
4	Air conditioner (Dual Invertor) Split	Power Source 220-240V/ 50-60Hz Ton 1.5 Capacity Cooling Capacity (Btu) 18000 Heating Capacity (Btu) 19000 Electrical Parts Power Input (W) Cooling 1820 Heating 1900 Simple A/Cs Power Input (Comparison) (W) 5200 Operating Current (A) Cooling 8.60 Heating 8.40 Performance Energy Efficiency ratio (W/W) 3.08 Coefficient of performance (W/W) 3.05 Air Flow Volume(m3/h) Indoor 730	8	NO
5	Air conditioner (Dual Invertor) Split	Power Source 220-240V/ 50-60Hz Ton 1.0 Capacity Cooling Capacity (Btu) 18000 Heating Capacity (Btu) 19000 Electrical Parts Power Input (W) Cooling 1820 Heating 1900 Simple A/Cs Power Input (Comparison) (W) 5200 Operating Current (A) Cooling 8.60 Heating 8.40 Performance Energy Efficiency ratio (W/W) 3.08 Coefficient of performance (W/W) 3.05 Air Flow Volume(m3/h) Indoor 730	3	NO
6	Air conditioner (Dual Invertor) Standing	Power Source 220-240V/ 50-60Hz Ton 2.0 Capacity Cooling Capacity (Btu) 18000 Heating Capacity (Btu) 19000 Electrical Parts Power Input (W) Cooling 1820 Heating 1900 Simple A/Cs Power Input (Comparison) (W) 5200 Operating Current (A) Cooling 8.60 Heating 8.40 Performance Energy Efficiency ratio (W/W) 3.08 Coefficient of performance (W/W) 3.05 Air Flow Volume(m3/h) Indoor 730	2	NO
7	Electric Geysers	Wattage: 2KW Voltage: 230V~50Hz Inner Tank: Enameled Coated Steel Capacity: 25 Liters Net Weight: 7 Kgs Gross Weight: 15 Kgs Mounting: Vertical	23	NO

		Automatic IC Ignition System Water Pressure: Min 0.01 Mpa Max 0.0 Mpa Over Heating Safety Device Dimensions: 515 x 378 x 378 mm		
8	Fridge	Free-standing double door, top mounted freezer Refrigerator size 36"x23"x64" Lowest Ampere Technology 35% Energy Saving Bigger Crisper Size Top Led Light 12 Years Compressor Warranty	4	No
9	Water Dispenser	Water dispenser with 2/3 Taps. Refrigerator Cabinet Capacity: Cool Tank Storage = 3.5L Hot Tank Storage = 1L (Minimum Specifications has been prescribed but latest model & technology will be preferred)	10	NO

ANNEX-C

PRICE PROPOSAL

Sr. No	Description/Equipment	Qty	UOM	Unit Cost	Total Amount
1	Gas Heaters	20	NO		
2	Electrical Heaters	5	NO		
3	Paper Shredder	6	NO		
4	Air conditioner (Dual Invertor) Split 1.5 Ton	8	NO		
5	Air conditioner (Dual Invertor) Split 1.0 Ton	3	NO		
6	Air conditioner (Dual Invertor) Standing 2.0 Ton	2	NO		
7	Electric Geysers	23	NO		
8	Fridge	4	No		
9	Water Dispenser	10	NO		
GRAND TOTAL					

Name of Company: _____

Name of Bidder: _____

Sign & Stamp _____

Date: _____