

DATE: 09/02/2023

REQUEST FOR QUOTATION No: RFQ NO. 2023/SOP/SCU/RFQ/004
FOR SUPPLY OF RADIOS, CAMERAS , iPHONE ,SUPPLY OF BIOMETRICS DEVICES
AND

INSTALLATIONS TO UNHCR SUB OFFICE PESHAWAR, ACCELATED LEARNING
CENTERS AND REFUGEE VILLAGES SCHOOLS IN KPK

QUOTATION TO BE RECEIVED ON OR BEFORE: 16/02/2023 by 17:00 hrs PST

The Office of the United Nations High Commissioner for Refugees (UNHCR) Sub-Office Peshawar requests qualified suppliers in Pakistan to submit a price quotation for the supply of radios and supply of Bio metrics devices and installations to UNHCR Sub Office Peshawar and Accelerated Learning Centres and Refugee Villages in Khyber Pakhtunkhwa in Pakistan.

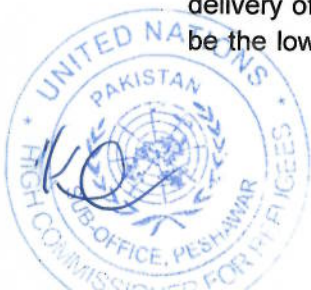
The following Annexes are an integral part of this Request for Quotation,

- Annex A : Bid Data Form
- Annex B : Technical Specification & Financial Offer Form
- Annex C : List of Sites for installation of Biometrics devices in KP
- Annex D : Vendor Registration form (to be completed and submitted by vendor who are neither registered with UNHCR nor in UNGM).
- Annex E : UNHCR's General Conditions of Contracts for the Provision of Goods and Services (July -2018)
- Annex F : UNHCR Supplier Code of Conduct

1. **Lead time:** Please clearly mention your delivery period once UNHCR issues a Purchase Order and subsequent periodic requests. UNHCR's minimum delivery period is 10 working days for Radios and supply/installation of Biometric devices should be completed by mid of March-2023.
2. **Incoterms:** Delivered at UNHCR Sub Office Peshawar for Radios, Camera's and accessories and Biometrics devices delivered and installed at ALPs and RVs in KPK.
3. **Warranty terms:** Bidders are requested to indicate in their financial Offer the manufacturer's warranty terms, conditions and period of the warranty if any including proof of manufacturers certificates, authorized dealership and after sales services, if any.
4. **Financial Offer:** Please submit your price offer in PKR, using Technical and Financial Offer Form (Annex B).

UNHCR is GST exempted, with this regard, price must be given without GST & Withholding tax.

UNHCR reserves the right to award either a full or partial contract (s) for the supply and delivery of the required goods to one or more suppliers. The basis of award of contract will be the lowest most technically compliant supplier's offer that meets UNHCR needs in the



best manner. Your company's delivery capacity and products compliancy requirements to Technical Specifications are detailed in Annex B.

Your quotation must be valid for at least 30 calendar days. The standard payment terms of UNHCR are 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.


Please find attached (ANNEX D) the UNHCR's General Conditions of Contracts for the Provision of Goods and Services (July 2018). You must clearly indicate in your quotation if you accept them.

5. **RFQ Offer submission by email:** We would appreciate receiving your quotation on or before **16/02/2023 by 17:00 hrs PST** by e-mail in PDF format (signed and stamped) to email address, pakperfq@unhcr.org;
6. Incomplete submissions may result in disqualification.

Please indicate in the e-mail subject field:

- RFQ NO./2023/SOP/SCU/RFQ/004
- Name of your firm
- Number of e-mails that are sent (example: 1/2, 2/2)

Thank you for your kind attention.


Mr. Paul Kenyi
Associate Supply Officer
UNHCR Sub-Office, Peshawar
Pakistan.

