



DATE: 21ST FEBRUARY 2023

REQUEST FOR QUOTATION: No. RFQ/SC/2023/002

FOR SUPPLY OF SOLAR PANNELS, BATTERY, AND PLASTIC MATS TO UNHCR
SUB OFFICE QUETTA.

QUOTATION TO BE RECEIVED BY: 28TH FEBRUARY 2023

The Office of the United Nations High Commissioner for Refugees (UNHCR), established on December 14, 1950 by the United Nations General Assembly¹, requests your price quotation for the following at UNHCR Sub-office Quetta specified in this Request for Quotation (RFQ).

1. REQUIREMENTS

UNHCR Sub-office, Quetta would like to procure Solar Panels, Batteries and Plastic Mats as per the detailed specifications given in Annex-B.

Scope of work and Quantity: as per annex B

Requirement: Supply of Solar Panels, Batteries and Plastic Mats

- **Delivery point:** DAP: UNHCR, SUB-OFFICE QUETTA
- **Delivery time (After receipt of order):** 10 days max
- **Completion Time (Delivery) :** 10 days

Find attached in **ANNEX B** more information about the details and quantity of required items.

Please include following **MANDATORY DOCUTMENTS** along with your quotation.

1. Registration of Business (At least three years old, valid registration with Govt of Pakistan, NTN, STRN)
2. Detail of previous service contracts/deliveries (Copies of PO and Contract).
3. Vendor registration form, if not register with UNHCR.

Please include the following price information in your quote (without VAT):

- Currency: PKR
- Unit Cost: delivered at place (DAP – Incoterms 2010)
- Cost of all items/goods: in PKR
- Additional charge, if any (please specify): Installation charges
- Total Cost for goods (all inclusive)

Please note that UNHCR has tax and duty exemption status.

The following annexes form integral part of this request for quotation:

<i>Annex A:</i>	<i>Technical Requirements</i>
<i>Annex B:</i>	<i>Technical specification-BOQ</i>
<i>Annex C:</i>	<i>Price Proposal Form</i>
<i>Annex D:</i>	<i>Vendor Registration Form</i>
<i>Annex E:</i>	<i>UNHCR General Terms and Conditions for good (2018 version)</i>
<i>Annex F:</i>	<i>UN code of conduct</i>

2. RFQ Submission

We would appreciate receiving your quotation on or before **28th FEBRUARY 2022** i.e. **TUESDAY** by **COB**. The quotations must be accompanied with the below mentioned documents.

- Company Profile
- Borchers of offered Item
- Duly filled Vendor Registration Form
- National Tax Registration Certificate
- Sales Tax Registration Certificate
- Duly filled price proposal form (Annex-C)

Your offer/quotation must be sent with all supporting documents to pakqurfq@unchr.org "**SC/RFQ/2022/002**",

**FOR SUPPLY OF SOALAR PANNELS, BATTERIES, AND PLASTIC MATS TO UNHCR
SUB OFFICE QUETTA.**

IMPORTANT: Quotations that are otherwise addressed and/or copied or sent to other addresses or individuals will be marked invalid and not considered for evaluation.

Your quotation must be valid at least for **30** days. The standard payment terms of UNHCR are net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached in ANNEX E, the UNHCR's General Conditions of Contracts for the Provision of Goods and/or Services-2010. You must clearly indicate in your quotation if you accept them.

Thank you for your kind attention.



Supply Chain Unit
UNHCR Sub Office Quetta

Annex – A Technical Requirements

Suppliers should fill below table as part of their technical offer:

Other Information pertaining to our ITB are as follows:	<i>Yes, we will comply OR State, as required</i>	<i>No, we cannot comply (state as required)</i>
Delivery lead time: Goods/services must be delivered at Quetta within 10 days of order placed by UNHCR		
Delivery Terms and Location: DAP: UNHCR SUB OFFICE QUETTA		
Offer Validity: (minimum 30 Calendar Days from the closing date of the RFQ).		
UNHCR General Conditions of Contracts for provision of Goods & Services – 2018		
Acceptance to offer goods as per the Technical Specification including quality certification as in Annex B		
Acceptance to abide by the Suppliers' Code of Conduct		

Company Name: _____

Authorized Person & Title: _____

Signature & stamp: _____

Date: _____

ANNEX B-

DETAILED TECHNICAL SPECIFICATION

Sr #	Item	Description	Qty
1	Solar Panels / Plates	-Monocrystalline Photovoltaic 545W -Nominal Rated Power (Pmax): 405W. -Opt. Operating Voltage (VMP): 40.80V. -Opt. Operating Current (Imp): 13.36A. -Open Circuit Voltage (VOC): 49.52V. -Short Circuit Current (ISC): 13.94A. -Module Efficiency up to: 21.93%	4
2	Batteries Dry	-Voltage:12V -Rated capacity: 180 Ah (08 h rate to 1.80 VPC Cycle Life: 5000 times	4
3	Computer Power Cables	100% pure cooper 10/A/220Volt maximum Size: 6 feet Connector A Type F Connector B Type C13 Color Black	16
4	Floor Mats	Size: 12ft X 12ft Made: Zaitoon Plastic Mat sheets (Chittae) used for sitting Quality: Grade A Made: Peshawar (Peshawar is producing good quality plastic mats/sheets)	20

Annex C - Price Proposal Form**NO: SC/RFQ/2023/001**

PRICE PROPOSAL					
Sr. No	Description/Equipment	Qty	UOM	Unit Cost	Total Amount
1	Solar panels	4	NO		
2	Batteries Dry	4	NO		
3	Computer Power Cables	16	NO		
4	Floor Mats	20	NO		
	GRAND TOTAL				

DATE: _____

NAME: _____

COMPANY NAME: _____

SIGNATURE: _____

IN THE CAPACITY OF (TITLE): _____