

TENDER OPENING DATE: 08th May 2024

REQUEST FOR QUOTATION REF: 2024/SOP/SCU/RFQ/007
BAGGAGE X-RAY SCREENING MACHINE TO UNHCR SUB OFFICE
PESHAWAR - PAKISTAN.

CLOSING DATE: 15th May 2024 at 17:00 hrs PST

The Office of the United Nations High Commissioner for Refugees (UNHCR) Sub-Office Peshawar, requests registered and qualified companies to submit offers for provision of and Installation of Baggage X-Ray Screening Machine to UNHCR SUB OFFICE PESHAWAR IN KP - PAKISTAN.

1.The following Annexes are an integral part of this RFQ:

- Annex A: Bid Data Form (to be completed and submitted with the offer)
- Annex B: Technical Specifications
- Annex C: Financial Offer Form
- Annex D: General Condition of Contract for Provision of Goods
- Annex E: Vendor Registration Form
- Annex F: UN Supplier Code of Conduct

2.Technical Offer:

Bidders must submit separate technical offer which contains all the technical documents including any brochure of the product. Please do not submit Annex C-Financial Offer form with technical offer.

3. Financial Offer:

Please submit your Price Offer in PKR using the Financial Offer forms – Annex C

Note: Please submit both Excel and PDF copies of the Financial Offer Form

Your company's technical and financial offer must be signed and stamped by the bidders and should be fully compliant to the UNHCR requirement and submitted separately.

UNHCR is GST exempted from taxation, with this regard, prices must be given without GST & Withholding tax.

The Supplier with the lowest priced technically qualified offer will be recommended for award of Contract.

The Technical Evaluation criteria for this RFQ tender will be based on compliance with the requirements requested for and submitted by bidders in **Annex - A (Bid data form) and Annex – B (Technical Specifications)**.

(4). Bids Submission:

We would appreciate receiving your offer on or before the tender closing date i.e **15th May 2024 at 17:00 hrs PST.**

Technical and Financial Bids (clearly marked in email) shall be submitted separately by e-mail in **PDF format (signed and stamped)** sent to email addresses: pakperfq@unhcr.org. Incomplete submissions may result in disqualification.

Please note that the e-mail policy employed by UNHCR limits the size of attachments to a maximum of **20 Mb** and so it may be necessary to send more than one e-mail for the whole submission.

Please indicate in the e-mail subject field:

-RFQ TENDER NO.2024/SOP/SCU/RFQ/007

-Name of your firm

-Number of e-mails that are sent (example: 1/2, 2/2)

Thank you for your kind attention.


7/5/24

Fredah Zawedde

Associate Supply Officer

UNHCR Peshawar Pakistan