



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

INTERNSHIP OFFER

Organizational Unit: UNHCR Representation in Poland

Duty station: Warsaw, Poland

Duration of the internship: three months

Expected start and end date: 1 October 2018 – 31 December 2018

Background information/Organizational Context

The United Nations High Commissioner for Refugees (the UN Refugee Agency, also known as UNHCR) is an intergovernmental organization with a mandate to protect refugees and stateless persons worldwide. Promoting respect for international protection norms in European Union (EU) law and policy is of vital importance to UNHCR, and the agency, accordingly, provides its views on a wide range of issues related to access to Europe, asylum, refugee protection, resettlement and integration in the 28 Member States of the EU. UNHCR's reports, proposals and observations on EU asylum law and policy can be found on this page: www.unhcr.org/eu.

UNHCR opened its office in Poland in 1992. We monitor access to asylum, reception conditions for asylum-seekers, and implementation of integration programmes for people granted international protection. We strongly advocate for Poland's accession to statelessness Conventions and participation in resettlement programme for recognized refugees.

Duties and Responsibilities

- To support research on a wide range of subjects related to refugee protection, border management and asylum policy and practice relevant in the EU context, including international and European refugee and human rights law;
- To review and analyze relevant reports issued by UNHCR, EU bodies, civil society organizations or the media;
- To provide statistical analysis of refugee and migration trends in Europe;
- To assist in the implementation of various initiatives undertaken by the UNHCR Representation in Poland, designed to promote and assess the application of international and European refugee and human rights law;
- To assist in the drafting of minutes of meetings, reports or advocacy documents prepared by UNHCR;
- To assist in the preparation of meetings, events, and conferences as well as support to follow-up action;
- To assist with other tasks that may arise.

Minimum qualifications required

In order to be considered eligible, the candidate must meet the following criteria:

- Be a current student or a recent graduate (completed studies within one year) of a graduate/undergraduate school programme from a university or higher education facility accredited by UNESCO; and have completed at least two years of undergraduate studies in a field relevant or of interest to the work of the Organization (law, international relations, political science or other relevant field);
- Demonstrated interest in refugee protection;
- Excellent research and analytical skills;
- Excellent oral and written Polish and English skills.

Assignment dates and location

The UNHCR Representation in Poland offer this internship assignments for 3 months starting on 1 October 2018 and ending on 31 December 2018. The Intern will be based with the UNHCR Representation in Poland, in Warsaw.

Food and Local Transportation Allowance (FLTA)

Interns who do not receive financial support from an outside party will receive an allowance to support costs related to cost of food, local transportation and living expenses. Interns should be ready to cover their own travel to the duty station as well as any additional costs above and beyond any allowance they may receive from UNHCR. It is the intern's responsibility to arrange for a visa and to cover related costs. UNHCR can provide support with the required documents.

Medical insurance

Before the start of an internship with UNHCR, candidates are responsible for arranging medical insurance and for providing proof to UNHCR of a valid medical insurance covering the period of the contract. UNHCR accepts no responsibility for any costs connected to medical insurance of interns, nor does the organisation cover the costs for medical evacuation of interns. Furthermore, the health insurance selected by interns should provide the necessary geographical coverage for both accident and illness.