

## **Annex B – Detailed Project Proposal Form**

### **RFP No. 19/RUS/008 for conducting of Research on the Global Compact on Refugees Short and mid-term perspectives for an increased engagement and support by the Russian Federation**

1. Background on the Company and Expertise in the area of Migration, Awareness Raising and Lobbying, including, but not limited to:
  - Year founded;
  - If multi location company, specify headquarters location;
  - A description of your organization’s capacity and experience in providing such services;
  - Number of similar and successfully completed projects;
  - Number of similar projects currently underway;
  - Attach copies of certificate of state registration of a legal entity and tax registration certificate;
  - Any additional information that will facilitate our evaluation of your company’s substantive reliability, financial and managerial capacity to provide the services.
2. Objectives and End Results
3. Implementation Methodology
4. Activities and Target Audiences
5. Workplan (Activities and Timeframes for each Activity)
6. Required Staff and Qualifications
7. Contact Persons
8. Proposed format for the Outcome report format (the report is to be submitted in Russian)

Detailed Project Proposal prepared by:

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Date, Name, Title, Signature of a designated person