

# Health Information System Country-level Workshop

## Sample Itinerary

### AIM

To deploy a new health information system (HIS) among the health implementing partners in refugee camps in **Country Name**.

### OBJECTIVES

1. Train participants on principles of data collection and reporting in the HIS
2. Explain how these principles are relevant to the analysis, interpretation and use of health indicators

### ACTIVITIES

The itinerary for the three and a half day workshop will be as follows:

Day 1: **Enter date**

9.00 – 9.30	Opening Participants Introduction
9.30 – 10.00	<b>Introduction to Health Information Systems</b> Slides: 0_Introduction.ppt <b>Discussion</b> How to use the HIS Reporting Calendar How to use the Weekly(Green) and Monthly (Blue) report forms
10.00 – 10.30	<b>Mortality</b> Slides: 2_Mortality.ppt <b>Discussion</b> How to classify and report all deaths in mortality register
10.30 – 11.00	Morning break
11.00 – 11.30	<b>Morbidity</b> Slides: 3.1_Morbidity.ppt
11.30 – 1.00	<b>Exercise 3 - Question 1</b> How to tally patients in OPD Definition of surveillance priorities for each camp/IP
1.00 – 2.00	Lunch
2.00 – 2.30	<b>Outbreak Alert and Response</b> Slides: 3.2_Outbreak Alert.ppt
2.30 – 3.30	<b>Exercise 3 – Question 4</b> How to monitor weekly alert thresholds

3.30 – 4.00	Afternoon Break
4.00 – 5.00	Wrap Up / Question and Answer

Day 2: **Enter date**

9.00 – 9.30	<b>EPI and Vitamin A</b> Slides: 7_EPI.ppt
9.30 – 10.30	<b>Exercise 7 - Question 3</b> How to report vaccine wastage
10.30 – 11.00	Morning break
11.00 – 11.30	<b>Nutrition – Supplementary Feeding</b> Slides: 8.1_Nutrition SFP.ppt
11.30 – 1.00	<b>Exercise 8 (Part 1) – Questions 1 and 2</b> How to interpret weight-for-height %median How to report length of stay in SFP
1.00 – 2.00	Lunch
2.00 – 2.30	<b>Nutrition – Therapeutic Feeding</b> Slides: 8.2_Nutrition TFP.ppt
2.30 – 3.30	<b>Exercise 8 (Part 2) – Questions 1 and 2</b> How to use the TFP patient record form How to report average weight gain in TFP
3.30 – 4.00	Afternoon Break
4.00 – 4.30	Wrap Up / Question and Answer

Day 3: **Enter date**

9.00 – 9.30	<b>Reproductive Health – Antenatal and Delivery Care</b> Slides: 9.1_Repro Health(ANC_Del).ppt
9.30 – 10.30	<b>Exercise 9 – Case Study 1 (a) to (e)</b> How to use the antenatal and delivery registers
10.30 – 11.00	Morning break
11.00 – 11.30	<b>Reproductive Health – Postnatal and Family Planning</b> Slides: 9.2_Repro Health(PNC_FamPlan).ppt
11.30 – 1.00	<b>Exercise 9 – Case Study 1 (f) to (g) and Case Study 2</b> How to use the postnatal and family planning registers
1.00 – 2.00	Lunch
2.00 – 2.30	<b>HIV/AIDS – VCT and PMTCT</b> Slides: 10_HIVAIDS(PMTCT_VCT).ppt
2.30 – 3.00	<b>Exercise 10 – Question 1</b> Protecting health information
3.00 – 3.30	Afternoon Break

3.30 – 4.00	Wrap Up / Question and Answer
-------------	-------------------------------

Day 4: **Enter date**

9.00 – 9.30	<b>Discussion of remaining HIS Tools</b> - Distribute the remaining items in the toolkits which have not been part of training (e.g. IPD, Laboratory, Disease Control) - Ensure participants are familiar with how they should be used / where they should be located.
9.30 – 10.30	<b>Camp-level trainings</b> <b>Reconfirm the start date for data collection (refer to Reporting Calendar)</b> - How will frontline line worker be trained on prior to this date? - Who will be the focal points in each camp? - What exercises need to be repeated?
10.30 – 11.00	Morning break
11.00 – 1.00	<b>Question and Answer</b>
1.00 – 2.00	Lunch