UNHCR
United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

**DATE: 23 September 2020**

**REQUEST FOR QUOTATION: No. RFQ/THA/2020/003**

**FOR THE SUPPLY OF DIESEL POWER GENERATORS**

**QUOTATION TO BE RECEIVED BY: 29 September 2020 – 23:59 hrs Thailand Time**

The Office of the United Nations High Commissioner for Refugees (UNHCR), established on December 14, 1950 by the United Nations General Assembly[1], requests your price quotation for the following **DIESEL POWER GENERATORS** specified in this Request for Quotation (RFQ).

## 1. REQUIREMENTS

- Description:

  - 4 Units of DIESEL POWER GENERATORS
    - 7.5 KW dynamo
    - Diesel engine, HM 12 HP (preferred Kubota brand) – manual start up function (automatic start up with a key is not preferred)
    - Mobile dynamo platform with 4 wheels and push handle (แท่นไดสี่ล้อพร้อมด้ามจับเหล็ก)
    - Circuit board (300 V 30 A)

**For Goods**:

| Description | Requirements |
|---|---|
| Delivery point | Deliver to **UNHCR Mae Hong Son Field Office**<br><br>Address:<br>UNHCR Field Office Mae Hong Son<br>23 Nivespisan Rd., Jongkham,<br>Muang, Mae HOng Son 58000 |
| Delivery time (After receipt of order) | 30 days after receiving PO |

[Find attached in ANNEX A more information about the goods required (specifications)].

Please include the following price information in your quote (**without VAT**):

- Currency in THAI BAHT

[1] For further information on UNHCR, please see http://www.unhcr.org

- Unit Cost
- Cost of all items/goods
- Delivery Cost
- Total Cost for goods (all inclusive)

Please note that UNHCR **has tax and duty exemption status.**

**2. RFQ Submission**

We would appreciate receiving your quotation on or before 29 September 2020 **– 23:59 hrs. Thailand Time** by e-mail[2] in PDF format to wuthimon@unhcr.org

Please be aware of the fact that the e-mail policy employed by UNHCR limits the size of attachments to a maximum of **20 Mb** so it may be necessary to send more than one e-mail for the whole submission.

Please indicate in the e-mail subject field:

- RFQ/THA/2020/003
- Name of your firm
- Number of e-mails that are sent (example: 1/2, 2/2)

Your quotation must be valid as least for 30 days. The standard payment terms of UNHCR is net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached in [ANNEX B] the UNHCR's General Conditions of Contracts for the Provision of [Goods and/or Services-2010]. You must clearly indicate in your quotation if you accept them.

Thank you for your kind attention.

Onanong Wuthimonkolkul,
Title: Senior Supply Assistant
UNHCR Thailand