

REQUEST FOR PROPOSAL: RFP#030/2022
REQUEST FOR PROPOSAL FOR THE PROVISION OF CONSTRUCTION WORKS FOR
UNHCR ISTANBUL RST OFFICE

INQUIRY RESPONSES

Q1- In the technical specification 12.6 Wood Works, there are coffee station cabinet, movable partition wall and storage cabinet, which are not included in the Financial Proposal Form. Do you have a demand like this?

A01: Please take Annex-C (Financial Proposal) document into the consideration while preparing your proposal/financial offer. Any additional /possible requirements shall be communicated with the awarded company during the implementation phase of the construction works.

Q2- Since there is only information available for Laminated doors and there are no information about other doors in the specification and there are no sectional view drawings, the heights of the doors could not be observed. Do you have detailed drawings of the doors with their heights?

A02: All required technical documents are provided within the tender package and drawings. All required doors are with standard dimensions. Kindly refer to Annex-A, Annex-B and Annex-C for quoting purposes.

Q3- How long is the uninterruptible power supply feeding time (5/10 minutes at full load, etc.)?

A03: All required technical details/information is made available in the Technical Specifications/Annex-A document. Kindly refer to the details while preparing your proposal.

Q4- Is the 22" led monitor and workstation seen in the project within the scope of UNHCR? Please confirm.

A04: Please take Annex-C (Financial Proposal) document into the consideration while preparing your proposal/financial offer. Any additional /possible requirements shall be communicated with the awarded company during the implementation phase of the construction works.

Q5- Is the 24 port poe switch seen in the project within the scope of UNCHR? Please confirm.

A05: Please take Annex-C (Financial Proposal) document into the consideration while preparing your proposal/financial offer. Any additional /possible requirements shall be communicated with the awarded company during the implementation phase of the construction works.

Q6- "Original Bid Security in the form of Bank Guarantee equivalent to 7% of the Financial Bid amount - Mandatory..." or "...4% of the proposed financial bid amount". Please clarify the amount: there are two different percentages referenced in the solicitation document.

A06: Original bid security/Bank guarantee letter to be provided is equivalent to 4% of the overall quoted price. Kindly note that the original bank guarantee is to be attached to the financial proposal envelope.

Q7- Bid Submission Deadline: 27 November 2022 at 23:59 hrs; Please note that the submission envelopes are required to be delivered to UNHCR Country Office Ankara Address and 27 November is Sunday and a non working day.

Please confirm that during Saturday, November 26th and Sunday, November 27th until 23:59, the UNHCR Country Office Ankara will assign personnel available to receive our submission. Otherwise, please shift the submission deadline to the next workday and within work hours

A07: Yes. UNHCR Country Office Ankara has assigned security personnel for the receipt of proposals on 7/24 basis at the premises.

