

REQUEST FOR PROPOSAL: RFP#002-2024
REQUEST FOR PROPOSAL FOR THE ESTABLISHMENT OF 1+1 YEAR FRAME AGREEMENT FOR THE
PROVISION OF MEDICAL SERVICES FOR UNHCR STAFF
INQUIRY RESPONSES

Q.1 Since not all vaccines are the same price and the medical centre may not have all travel vaccines available, could you please specify which vaccines the price is requested for?

A.1 If available, Diphtheria, Tetanus, Polio, Pertussis (every 10 years), Yellow fever (lasts for life), Typhoid (lasts 3 years), Meningitis ACYW135 (lasts 3-5 years), Hepatitis A (series of two - lasts for life), Hepatitis B (series of three - lasts for life), Measles Mumps and Rubella (not had 2 doses of the vaccine, or the measles disease, lasts for life), Rabies (series of 2 - if available), Seasonal influenza (if available). If the mentioned vaccines are not available, provide guidance on where they can get the vaccinations.

Q.2 Could you clarify what is included in the office ergonomic assessment?

A.2 Ergonomics considers the individual's capabilities and limitations to ensure a fit between the individual and their work, tasks, equipment, information, and the environment. Providing medical advice in cases where the office setting should be adjusted to the medical needs of a staff member. eg. chair set up, desk (workstation) set up, height variables etc. is included in the assessment requirement.

Q.3 Since the medical examinations can be provided via various level of doctor degrees varying from Specialist to Assoc. Prof and to Prof. Dr., please provide the preferred/required level of degree to conduct the examinations.

A.3 Medical consultation means examination for the purpose of the RFP. As long as the physician conducts the examination in line with the examination form, the physician does not have to be a professor, he/she can be a specialist.

Q.4 The tender files, although scanned, have not yet been converted into Word format. Could you please advise if it is acceptable to fill in the documents by hand? Alternatively, would it be possible for you to share the Word version of these files with us?

A.4 The tender documentation can be filled either by hand and or in case there is a possibility of the bidders to convert the files, that version can also be accepted. Only PDF versions have been shared with all the interested bidders.

