

DATE: 26 January 2026

REQUEST FOR QUOTATION: UNHCR RFQ 2373

**FOR ONE-OFF PROCUREMENT FOR THE SUPPLY, INSTALLATION, AND
COMMISSIONING OF FIRE ALARM SYSTEMS FOR KOTELEVSKA HROMADA IN
POLTAVA OBLAST AND**

CHERNECHYNSKA HROMADA IN DNIPRO OBLAST (2 LOTS)

CLOSING DATE AND TIME: 10 February 2026 – 17:00 HRS Kyiv time

INTRODUCTION TO UNHCR

The Office of the United Nations High Commissioner for Refugees (UNHCR) was established on December 14, 1950, by the United Nations General Assembly. The agency's mission is to lead and coordinate international efforts to protect refugees and resolve refugee issues worldwide, focusing on safeguarding their rights and well-being. UNHCR also assists stateless individuals.

With a dedicated workforce of approximately 20,739 across 135 countries, UNHCR supports over 108.4 million vulnerable people globally. To maintain operational effectiveness, UNHCR requires high-quality goods and services. For more information about UNHCR and its operations, please visit <http://www.unhcr.org>.

REQUIREMENTS

The Office of the United Nations High Commissioner for Refugees (UNHCR), Representation in Ukraine (referred to hereinafter as UNHCR), invites qualified companies that are registered with the Government of Ukraine to make a firm proposal for the supply, installation, and commissioning of fire alarm systems for Kotelevska hromada in Poltava oblast and Chernechynska hromada in Dnipro oblast (2 lots), (hereinafter referred to as “Services”).

1. Preparation of engineering drawings - “Fire alarm system, evacuation control system, and alarm transmission system” with expert review and approval.
2. Mobilization/demobilization of all equipment, materials and manpower required to complete the Works.
3. All necessary temporary works required to provide access to the site, secure storage of materials and to facilitate the works in a safe manner.
4. All necessary preparation works including dismantling which may be required to install, and reassembling to the condition it was prior.

5. All necessary works, including the supply of materials, to facilitate the installation of the fire alarm system including detectors, alarms, loudspeaker, control panel, and visual indicators, as indicated in the BOQ(s).
6. System integration with emergency systems supported by zoning and panels capable of logging events and faults.
7. Testing and commissioning including production of a commissioning report (providing test results, quality certificates, calibration records, activation certificates) to submit and get approval from the relevant fire safety inspector in the region.
8. Training of end users at the facility, including production of operation and maintenance manuals.
9. Provision of required executive documentation.

Timeframe:

The works are dependent on the completion of the repair works of these premises. The tentative start dates are as below. Each project is expected to be completed within 45 calendar days from the reception of a work order issued by UNHCR.

- Lot 1: April 2026
- Lot 2 Building 1: September 2026
- Lot 2 Building 2: April 2026

Key dates:

Tender Issue Date	26-01-2026
Questions submission deadline	17:00H, 04-02-2026
Offer submission deadline	17:00H, 10-02-2026

More details on the required goods and/or services are provided in the attached Terms of Reference (Annex A), Technical Offer Form (Annex B), and Financial Offer Form - BoQ - (Annex C).

Interested Bidders may bid for any LOT(s) or for all two (2) LOTs; however, please note that partial offers are not accepted.

Supply Unit
UNHCR Ukraine