

ANNEX A to RFQ 2018-157

The following points must be explicitly addressed in the Technical Proposal:

- Detailed descriptions and specifications of the proposed ergonomic office chairs. Bidders are encouraged to propose multiple solutions with different designs and materials as well as price range. This information shall include, but not limited to the following: full technical specifications, relevant furniture characteristics and features, options of the proposed designs, materials and colors (visual documentation and/or material sample(s) of options, with associated costs, if relevant, are requested).
- Provide proof of the relevant certifications (e.g. quality assurance certifications).
- Provide the name, address, and contact details for the nearest authorized service representative that will provide installation, warranty, maintenance, and after-sales support services (if applicable and if different from the main Contractor).

ITEM	SPECIFICATIONS	QUANTITY
<p style="text-align: center;">ERGONOMIC CHAIRS</p>	<ul style="list-style-type: none"> • Maximum weight load – 120 kg; • Passive Seat Angle: automatically adjusts for reclining; • Orthopedic profile with adjustable lumbar support; • Anatomical seat; • Ergonomic adjustable arm height; • Adjustable seat height; • Seat pan depth shall be from ≈38 to 47 cm; • Seat pan width shall be 46cm or more; • Back height from seat shall be at least 50 cm, ample support for people of all sizes; <u>in case the model you offer is not designed for tall people, you are encouraged to propose alternative chair models.</u> UNHCR reserves the right to procure several models of chairs depending on the body types and sizes of staff members; • Back width shall be at least 30cm; • Adjustable arm height from seat: 17 to 28 cm, accommodates different arm lengths; • Upholstery shall be dark blue, black, grey or brown colour palette; • Chair shall adjust to accommodate all body types and sizes; • Tilt lock; • Warranty at least 12 months; • Chair shall be designed for at least 8 hours of continuous seating. <ul style="list-style-type: none"> • Adjustable seat height, as a minimum between 40 and 50 cm (desired); • Certified to EU standard EN 1335 or equivalent (desired). • Headrest with height and angle adjustments (desired) 	<p style="text-align: center;">Appr. 100</p>

	<ul style="list-style-type: none">• Seating Upholstery: preferably Buzz 2/ Cogent or equivalent high quality fabric (desired);• Adjustable arms (depth/width) (desired);• Adjustable Seat Depth: slides forward and backward to accommodate people of different heights (desired);• Variable back stop and multi-position back lock with adjustable tension (desired);• All adjustment mechanisms shall be readily operable and within easy reach of the chair user (desired).• Weight balance mechanism (desired)	
<p>Picture:</p>	 <p>NB: Pictures are given for illustrative purposes only and for the suppliers to have an indication of UNHCR requirement. Other goods will also be considered.</p>	

Qualification requirements:**1. Registration documents**

The Bidder shall be officially registered in accordance with the law of his country of origin.

2. Quality Certification

Quality certificate(s) need to be provided.

3. Compliance with substantial requirements as defined in the Specifications above.**4. Samples**

Bidders compliant with qualification requirements 1 – 3 will be requested to provide sample(s) for quality inspection.

Samples Evaluation Criteria:

1. Appropriateness of style - "look & feel" that is suitable for official working environment.
2. Operational assessment – based on an in-use test of the level of stability and comfort of the samples provided and of their ease of operation in consideration of body types, sizes, weights and user preferences.
3. Quality assessment of chairs based on the detailing, assembly, materials and finishes - solid and stable.
4. If there is only a marginal difference between proposals including the results of quality inspection, the lowest price will determine the winning product.