



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

DATE: 23.06.2020

REQUEST FOR QUOTATION: No. RFQ 2019-122
FOR IMPLEMENTATION OF ENHANCING SANITARY CONDITIONS IN THE CENTRAL
HOSPITAL OF MARIINSKY RAION DURING COVID- 19 PANDEMIC
KRASNOHORIVKA, str. NAHIMOVA 1
QUOTATION TO BE RECEIVED BY: 11:59 PM 06.07.2020

The Office of the United Nations High Commissioner for Refugees (UNHCR), established on December 14, 1950 by the United Nations General Assembly¹, requests your price quotation for implementation of Enhancing sanitary conditions in the Central hospital of Mariinsky raion during COVID-19 pandemic (Krasnohorivka, str. Nahimova 1.), specified in **Annex A** in this Request for Quotation (RFQ).

1. REQUIREMENTS

- Currency: Ukrainian Hryvnia (UAH) (without VAT);
- As per Specification described in **Annex A** (Scope of works) and **Annex A1** (Plan of building);
- Construction and installation works licenses / permits: availability of employed qualified/ certified personnel on all types of works and available necessary equipment;
- Information on agreements on execution of similar types of works (at least 3);
- Participant has to clearly indicate in calendar days estimated timeline for project completion. On UNHCR demand, Participant will have to provide works status report-experience in performing similar work (reviews);
- Certificates for all materials and equipment that will be used. Participant is responsible for performance and results of works, utilized materials;
- Cost of all works/materials. Please provide a cost for works and cost for materials/equipment, as per **Annex A** (please use Annex A as a Proposal Form).
- You may additionally provide estimates done according to an approved complex of cost estimate formation (such as ABK, IBK, etc.) and current legislation of Ukraine;
- Performed works shall be subject to the minimum of 3-year warranty;
- Signed **Annex B**, *UNHCR General Conditions of Contracts*;
- Signed **Annex C**, *Vendor Registration Form*;

The Participant agrees that provided price offer is all-inclusive, and allow to perform the works in a holistic manner, including disposables, rubbish take-out etc. Otherwise, UNHCR shall not reimburse such costs additionally.

Please include the following information in your quote (without VAT):

- Currency: UAH;

¹ For further information on UNHCR, please see <http://www.unhcr.org>

Please note that UNHCR has tax and duty exemption status. The details on required shipping documents and their processing (for Bidders having VAT payer status) is further described in **Annex D**.

2. RFQ Submission

We would appreciate receiving your quotation on or before **06.07.2019 11:59 PM** by e-mail into UNHCR-UKR-Procurement@unhcr.org

If you want to visit the place of work, please send your request to mykheien@unhcr.org no later than 6:00 PM 01/07/2020

Please be aware of the fact that the e-mail policy employed by UNHCR limits the size of attachments to a maximum of **8 Mb** so it may be necessary to send more than one e-mail for the whole submission.

Please indicate in the e-mail subject field:


- RFQ 2020 - 122
- Name of your firm
- Number of e-mails that are sent (example: 1/2, 2/2)

Your quotation must be valid at least for 30 days. The standard payment terms of UNHCR is net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached in **Annex B** the *UNHCR General Conditions of Contracts* for the Provision of Services. You must clearly indicate in your quotation if you accept them and sign the last page of Annex B.

Vendor Registration Form: If your company is not already registered with UNHCR, you should complete, sign and submit with your technical proposal *the Vendor Registration Form (Annex C)*.

Thank you for your kind attention.



Maryna Vesnina
Senior Supply Assistant

UNHCR Representation in Ukraine