

## UKR/RFP/2022-08

### ANNEX A – TERMS OF REFERENCE (TOR)

#### **Background:**

Following the recent conflict and subsequent need to ensure dignified IDP accommodation, UNHCR intends to establish a framework contract for the provision of construction services. Said contract would serve the purpose of having contractors ready to provide small-scale refurbishment works for the improvement of living conditions of the internally displaced population within Ukraine. To that extent, UNHCR has created a list of basic works to be costed by contractors covering:

- Dismantling works
- General construction works (covering windows & doors, floors, walls and ceilings)
- Engineering networks, utilities (covering Power supply networks, Heating and ventilation, Water supply and sewage)
- Roof repair works
- Insulation of external walls
- Other works

The above-mentioned works intend to address small repairs needed in existing Collective Centers as to ensure they are ready to accommodate the IDP population, including during the winter season.

#### **Tasks:**

Bidders are requested to provide unit costs to budget lines in Annex B – RFP 2022-08\_BoQ\_List works CCs\_ENG\_UKR. Unit costs should cover both provision of needed materials as well as associated labour costs, all-inclusive.

Construction services will be requested per lot, defined as following:

- Lot 1: covering Kirovograd and Cherkasy oblasts
- Lot 2: covering Zhytomyr and Kyiv oblasts
- Lot 3: covering Dnipro and Poltava oblasts

Each bidder may choose to bid per lot ensuring its ability to provide requested goods and services in all regions mentioned in each Lot.

#### **Unit of measure:**

The financial offer should be provided on an all-inclusive basis, including transport, delivery point, and associate labour costs. Please note that UNHCR has tax and duty exemption status, therefore please provide your quotation without VAT.

#### **UNHCR's role:**

UNHCR will ensure compliance of all items to the agreed specifications as per contractual arrangements, and the works should be executed according to Ukrainian Norms and Standards.

#### **Technical Requirements**

Construction goods and services will be done by the Company identified through a bidding process. The Company's technical compliance will be evaluated by a TEC (technical evaluation committee) against the following requirements (refer to Annex B):



**UNHCR**

United Nations High Commissioner for Refugees  
Haut Commissariat des Nations Unies pour les réfugiés

- *Evidence of past contracts - successfully executed - with the similar provision of goods*
- *Evidence of capacity (ensure a sufficient number of brigades to ensure up to three (3) concurrent construction sites)*
- *Ability to provide BoQ along with work plan per each object/request*
- *Ability to respect work plan timeline*
- *Availability of qualified staff, construction equipment and supervision capacity*
- *CV and list of managerial and engineering staff who will be involved in the project Company organigram*
- *List of contractor's equipment, which is owned/leased for the needs of project implementation.*