List of the surfaces to be wiped with a disinfectant:

Reception areas
1) Door handles (doors near the receptionist, near the conference rooms)
2) Elevator call buttons
3) Table surface
4) Armrests (of the armchairs)
5) Telephone
6) Sofas and armchairs
7) Water coolers
8) Tables

Negotiation rooms
1) Table
2) Chairs
3) Handles
4) Doors (from both sides)

Kitchens (floor 3)
1) Door handles from both sides of the doors
2) Door handles of the fridge
3) Door handles of the microwave oven
4) Electric kettles
5) Coffee machine (buttons, capsule container)
6) Door handles of the dishwashers
7) Handles of cupboards (upper and lower ones)
8) Table surface
9) Chairs (surfaces of the backs)
List of the surfaces to be wiped with a disinfectant:

10) Window handles
11) Taps

Halls (floor 3)
1) Door handles (to/from the outside)
2) Door handles (entrance to floor 2) from both sides
3) Door handles (entrance to floor 3) from both sides
4) Elevator call buttons
5) Door handles from both sides of the office doors
6) Window handles at the stairs at the entrance

Water closets (floor 3)
1) Entrance door handles (common entrance doors, doors to women’s and men’s water closets, doors to toilet booths)
2) Taps
3) Toilet seats
4) Dump tank buttons

Common printers (in halls)

Water coolers (faucets)