

International Standard for Archival Description

- 1.1 Reference code** UNHCR 49
- 1.2 Title** Records of the Offices in Uganda
- 1.3 Dates of creation** 1966-1977
- 1.4 Level** Fonds
- 1.5 Extent (quantity)** .24 m and 6 e-mail
- 2.2 Administrative/Biographical history** The UNHCR Office in Uganda opened on 1 January 1965.
- 2.3 Archival history** On two occasions in 1980, the UNHCR representative in Uganda sent small quantities of old files to UNHCR Headquarters. He noted in the memorandum covering the shipment of Individual Cases that these included only those persons whose last names began with letters from OD to WAL.
- 2.4 Immediate source of acquisition** Upon closure of the Field Office in Kitgum, the electronic records were held by the Operations and Technical Services Unit in the Division of Information Systems and Telecommunications in Headquarters. In February 2006 the records were transferred to UNHCR Archives.
- 3.1 Scope and content** The records reflect the unsettled conditions in the Great Lakes region of Africa during the period from 1966-1975. They include one file covering the negotiations surrounding the Uganda Government's decision to become a signatory to the 1951 Refugee Convention and the 1967 Protocol. Another file provides information on refoulement from Uganda to Zaire. Administrative correspondence documents the work in the office and cooperation with other organizations, particularly UNICEF.
- 3.3 Accruals** Accruals are expected.
- 3.4 Arrangement** The records are arranged in three file units and two series.
The file units are:
1. [Administration], Sep 1968 – Oct 1972
2. Legal file relating to Uganda's becoming signatory to the 1951 Convention and 1967 Protocol, May 1966 – Jul 1974
3. Zairians Confidential, Feb 1975 – Apr 1977

The series are:
Series 1 IC Files, OD – WAL, 1966 – 1976
Series 2 Records of the Field Office in Kitgum
- 4.1 Conditions governing access** Records are subject to the General Restriction Policy of the UNHCR Archives
- 4.2 Conditions governing reproduction** Records are subject to the Copyright Policy of UNHCR
- 4.3 Language/scripts** English
- 5.3 Related units of description** Fonds UNHCR 17, Records relating to Protection, Records of the Assets Records Unit
- 7.2 Rules or conventions** Internal UNHCR rules
- 7.3 Date of description** 21 August 2001