

International Standard for Archival Description

- 1.1 Reference code** UNHCR 8
- 1.2 Title** Records of the Offices in Rwanda
- 1.3 Dates of creation** 1996-2000
- 1.4 Level** Fonds
- 1.5 Extent (quantity)** 11 m, three VHF and two super 8 cassettes
- 2.2 Administrative/Biographical history** In December 1994 UNHCR signed a Cooperation Agreement with the government of Rwanda for the management and follow-up on the emergency food aid and humanitarian assistance to the victims of war in Rwanda. In 1996 Branch Office Kigali was reopened in order to facilitate the repatriation and reintegration of Rwandan refugees.
- 2.4 Immediate source of acquisition** When Field Office Gisenyi was scheduled for closure in March 1999, many records were transferred to Branch Office Kigali for archiving. Security files were hand carried from BO Kigali to Geneva and given to the Legal Affairs Section in January 2001. Records on Mudende were transferred to the Legal Affairs Section from Branch Office Kigali in April 2001. Additional records were identified in FO Gisenyi in May 2001 and transferred to LAS via BO Kigali. The records in the custody of LAS were transferred to UNHCR Archives in 2003.
- The paper records of individual case files were transferred from BO Kigali to UNHCR Archives in 2002.
- 3.1 Scope and content** The records include files related to the UNHCR camp at Mudende, Rwanda, and include information on general security issues in Rwanda, photos and video footage.
- The records include individual case files.
- 3.3 Accruals** Accruals are expected.
- 3.4 Arrangement** The records are arranged in two series:
Series 1 Records of the Branch Office in Kigali
Series 2 Mudende Records
- 4.1 Conditions governing access** Records are subject to the Archives Access Policy of the UNHCR Archives
- 4.2 Conditions governing reproduction** Records are subject to the Copyright Policy of UNHCR
- 7.2 Rules or conventions** Internal UNHCR rules
- 7.3 Date of description** 8 March 2006