



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

High Commissioner's Dialogue on Protection Challenges

Third Meeting on the Theme "Challenges for Persons of Concern in Urban Settings" (Geneva, 9-10 December 2009, Room XIX, Palais des Nations)

INFORMATION NOTE

I. ORGANIZATION

Date and place

1. The third High Commissioner's Dialogue on Protection Challenges will be held in Room XIX at the Palais des Nations in Geneva on 9-10 December 2009 (Wednesday and Thursday). The deliberations will be held in private.

2. Notices will be posted on the electronic bulletin boards at doors C6 and E40.

Timing and conduct of meeting

3. The sessions on both days will run from 10 a.m. to 1 p.m. and from 3 p.m. to 6 p.m. Open, interactive exchanges and sharing of information will be encouraged. After a short opening plenary session and initial discussions, the meeting will break up into four smaller working groups in separate rooms at the Palais des Nations. These sessions will continue in the afternoon, and on the morning of the second day.

4. Participants are requested to be punctual at the start of each session so as to make the best use of the time available. On 10 December 2009, the plenary session will resume at 3 p.m. with feedback on the deliberations in the working groups and their results. Each presentation will be followed by discussions and an exchange of views.

5. Given the interactive nature of the Dialogue, participants are requested not to read out prepared statements. They should also keep their interventions concise, to give all participants the opportunity to take the floor. Time allowing, participants may make more than one intervention.

6. In the plenary sessions, participants may speak in any one of the official languages of the United Nations (Arabic, Chinese, English, French, Russian or Spanish), as simultaneous interpretation will be provided. In small working group sessions, interpretation will be available in English and French. Arabic, Chinese, Spanish and Russian interpretation will be available in at least one of the working groups.

Conclusion

7. There will be no formal report of the proceedings. At the conclusion of the consideration of the reports of the working group sessions, High Commissioner António Guterres will provide an informal summing up of the deliberations as a whole. Points raised, information shared and conclusions drawn will not be attributed to any specific speaker or delegation.

Reception

8. The High Commissioner will host a reception for participants from 6.30 p.m. to 8 p.m. on Wednesday 9 December 2009 in the Delegates' Restaurant at the Palais des Nations (8th Floor).

II. REGISTRATION

States, IGOs and individual experts

9. Participating states, intergovernmental organizations and individual experts are requested to inform the Secretariat in writing – as soon as possible, but by 2 December 2009 at the latest – of the names and titles of the member(s) of their respective delegations, as well as their working language.

10. Advance notification may be sent to the Secretariat by email to: hqsecdpc@unhcr.org, or by fax to: (+41-22-739 7348).

11. Timely registration is essential in order for the Secretariat to facilitate access to the Palais des Nations for participants not based in Geneva.

NGOs

12. Representatives of invited non-governmental organizations should communicate their intention to participate to UNHCR's Inter-Agency Unit by e-mail (interagency@unhcr.org) no later than 2 December 2009.

III. ACCESS TO PALAIS DES NATIONS

13. Participants already accredited to the United Nations Office at Geneva will be able to enter the Palais des Nations grounds by presenting their UNOG identification badges.

14. For participants not based in Geneva and therefore not accredited, the attached request for a temporary badge should be completed individually and returned to the Secretariat (email: hqsecdpc@unhcr.org or fax: +41-22-739 7348), as soon as possible, but no later than 2 December 2009.

15. Temporary security identification badges can be collected in person (or by an accredited representative of State Permanent Missions) as of the afternoon of Monday 7 December 2009 at the United Nations Security Identification Office located at the Pregny Gate entrance to the Palais des Nations.

IV. DOCUMENTS

Agenda and background documentation

16. A more detailed agenda and background documentation for the Dialogue will be made available in English and French in due course. Information and documentation for the Dialogue can be found on UNHCR's web page: <http://www.unhcr.org/hc-dialogue>

List of participants

17. An informal list of participants will be made available on the second day of the Dialogue on Protection Challenges.

V. MISCELLANEOUS INFORMATION

Visas and accommodation

18. All conference participants who normally require visas to enter Switzerland are urged to acquire valid entry visas prior to their departure. The Secretariat is not responsible for visa arrangements. No provisions can be made for participants to obtain such visas upon arrival at Geneva's Cointrin Airport.

19. The Secretariat is not in a position to arrange for accommodation. Participants who desire information on hotel accommodation in Geneva can contact the Geneva Tourism Office at: <http://www.geneva.ch>. Alternatively, a list of hotels with UN preferential rates is available on the following web page: <http://www.unhcr.org/ngo-consultations/2009-list-of-hotels-UN-preferential-rates.pdf>

Health advisory

20. In view of the decision by the World Health Organization (WHO), on 12 June 2009, to raise the Influenza A (H1N1) pandemic alert to phase six, participants attending the High Commissioner's Dialogue are reminded to kindly bring proof of health insurance with international coverage with them should they need to go to a hospital for emergency care during their stay in Switzerland.

Security advice

21. The Security and Safety Service of UNOG has advised that there is only a little storage capacity for luggage at the Palais des Nations. Once storage capacity is reached, no further luggage will be admitted.

22. It is recommended not to leave briefcases and other personal items unattended. Participants are also reminded to wear their UNOG security identification badges at all times.

**HIGH COMMISSIONER'S DIALOGUE
ON PROTECTION CHALLENGES
9-10 DECEMBER 2009
PALAIS DES NATIONS, GENEVA**

**DIALOGUE DU HAUT COMMISSAIRE
SUR LES DEFIS DE PROTECTION
9- 10 DECEMBRE 2009
PALAIS DES NATIONS, GENEVE**

**NAME OF DELEGATION (COUNTRY OR ORGANIZATION):
NOM DE LA DÉLÉGATION (PAYS OU ORGANISATION):**

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**UNOG IDENTIFICATION BADGE REQUESTED FOR:
DEMANDE DE MACARON D'IDENTIFICATION ONUG POUR:**

MR. MRS. MS.

FAMILY NAME/ NOM DE FAMILLE

FIRST NAME/ PRÉNOM

POSITION/ FONCTION

PASSPORT NUMBER/ NUMÉRO DE PASSEPORT

EXPIRY DATE/ DATE DE VALIDITÉ

EMAIL ADDRESS/ ADRESSE ÉLECTRONIQUE

PERMANENT OFFICIAL ADDRESS/ ADRESSE PERMANENTE OFFICIELLE

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CE FORMULAIRE DOIT ÊTRE REMPLI EN CARACTÈRES D'IMPRIMERIE **UNIQUEMENT PAR LES DÉLÉGUÉS NON ACCRÉDITÉS AUPRÈS DE L'OFFICE DES NATIONS UNIES À GENÈVE** ET ENVOYÉ AU SECRETARIAT PAR COURRIER, COURRIER ÉLECTRONIQUE (COPIE SCANNÉE À HQSECDPC@UNHCR.ORG) OU TELECOPIE (+ 41 22 739 7348) LE **2.DÉCEMBRE 2009 AU PLUS TARD.**