CALL FOR INTEREST

DIGITAL EXPERT

<table>
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<tr>
<th>JOB TITLE</th>
<th>Digital Expert</th>
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<tr>
<td>DUTY STATION</td>
<td>Budapest, Hungary (UNHCR Representation for Central Europe)</td>
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<tr>
<td>START DATE</td>
<td>As soon as possible – Preferably 01 September 2022</td>
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<td>CONTRACT LENGTH</td>
<td>4 months (01 September – 31 December 2022)</td>
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<td>CONTRACT TYPE</td>
<td>Individual Consultant (local recruitment) – full time (40 hours/week)</td>
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BACKGROUND

The Office of the United Nations High Commissioner for Refugees (UNHCR) is mandated to lead and coordinate international action to protect refugees worldwide and find durable solutions for them. Established in 1950, its primary purpose is to safeguard the rights and well-being of refugees. It strives to ensure that everyone can exercise the right to seek asylum and find safe refuge in another State, until they can return home voluntarily, integrate locally or to resettle in a third country. Today nearly 17,000 personnel work in 132 countries helping and protecting millions of refugees, returnees, internally displaced and stateless people.

Through this call, the UNHCR Representation for Central Europe is looking for qualified candidates interested in performing tasks of the Digital Expert consultancy position.

Namely, since the beginning of the Ukraine crisis, refugee support networks and websites facilitating offers of help have proliferated on social media platforms. Among many well-intentioned initiatives, it is however not easy to spot malicious content being posted online and efforts flag concerning content are limited. Against this backdrop, Ukrainians and among them, women and girls in particular, have expressed that they feel extremely vulnerable when seeking assistance – including housing and jobs – yet their growing financial insecurity after months of protracted displacement leave them with little option but to keep using these channels and, when doing so, to take some risks.

UNHCR has recently launched a project that aims at enhancing digital safety for refugees who seek assistance online, working closely with refugees. This project will focus on reinforcing refugees’ capacity and skills to self-protect when online, and to detect and flag malicious content, and strengthening safeguards adopted by online platforms.

DUTIES AND RESPONSIBILITIES

- Concise and detailed description of activities, including measurable outputs and delivery dates, impact indicators (what qualitative and quantitative results would be achieved upon completion of individual contract), performance indicators (time lines, value of the service rendered in relation to the cost, timeliness) and work plan:
- Support the implementation of the project in an innovative and creative way; ensuring a contribution of value on the theme of digital risks.
- Map out selected digital platforms and support with the analysis of risks and risk indicators.
- Develop and activate a digital engagement strategy with platforms’ managers and a community online vetting system.
- Explore and experiment the development of digital solutions and mechanisms for online identification and vetting of suspicious content.
- Measure the impact of all activities carried out in digital channels and define standard metrics that allow assessing and measuring reporting and vetting activities carried out by community members.
- Prepare and co-facilitate capacity building initiatives and awareness sessions around digital safety.
- Provide weekly and monthly updates on status of implementation and final report detailing process and devised solutions.

**MONITORING AND PROGRESS CONTROLS (REPORT REQUIREMENTS, PERIODICITY, FORMAT, DEADLINES):**

*The final product (e.g. survey completed, data collected, workshop conducted, research documents produced specify):*

- Online vetting and reporting mechanism developed
- Capacity building toolkits (2) developed
- Co-facilitation of multiple training sessions
- Final report summarizing achievements, deliverables and lessons learnt

**REQUIREMENTS AND EXPERIENCE**

**a. Work Experience**
- University degree preferably in IT, computer science or similar
- High level of English
- Minimum 3-5 years of experience in digital environments
- Knowledge and experience in the creation, implementation and monitoring of multi-channel digital projects strongly preferred
- Knowledge of the most common digital tools and platforms and search for trends

**b. Key Competencies**
- University degree preferably in IT, computer science or similar
- High level of English language, both oral and written
- Specific experience in one or more of the following areas: computer skills, programming skills, technical knowledge, problem-solving skills, customer service skills, analytical skills, communication skills

Candidates must be legally present in Hungary at the time of application, recruitment and hire.

**APPLICATION**

Interested applicants must submit their signed Personal History Form (P11) and its supplementary pages (if applicable), accompanied by a Letter of Interest to rrcepost@unhcr.org with the subject line “HUNBU Digital Expert”. **Application deadline is 22 August 2022.**

Shortlisted candidates will be invited for an interview. Only shortlisted candidates will be notified.

Recruitment as a UNHCR staff member and engagement under a UNHCR affiliate scheme or as an intern is subject to proof of vaccination against Covid-19.

UNHCR does not charge a fee at any stage of the recruitment process (application, interview meeting, processing, training or any other fees).

Budapest, 09 August 2022