

**CALL FOR EXPRESSION OF INTEREST**

**Implementation of the 2018 UNHCR Program  
for the Protection and Assistance of Refugees in Indonesia**

**No. 17/INSJA/HCR/30549**

The Office of the United Nations High Commissioner for Refugees (UNHCR) was established on 14 December 1950 by the United Nations General Assembly. The agency is mandated to lead and coordinate international action to protect refugees and stateless persons and to safeguard their rights and wellbeing. UNHCR works with Governments and other partners to facilitate a range of comprehensive solutions including temporary stay measures, access to self-reliance opportunities, voluntary repatriation, local integration, or resettlement to a third country.

UNHCR implements its programs through partnerships with Government and local and international organizations. UNHCR identifies its implementing partners through Calls for Expression of Interest.

The purpose of this Call for Expression of Interest is to solicit interest from existing or prospective partners that wish to participate in the implementation of UNHCR's protection and assistance program in Indonesia and to contribute complementary resources – human resources, knowledge, funds, in-kind contributions, supplies and/or equipment – to achieving common objectives as agreed in a Project Partnership Agreement. Partners that are selected to implement programs with UNHCR are expected to manage the operational project activities under UNHCR's overall guidance and supervision.

Organizations that have complementary attributes to UNHCR's capacities and resources for undertaking the protection and assistance of refugees in Indonesia are invited to respond to this Call for Expression of Interest by submitting a Concept Note by latest **15 August 2017**.

The information below provides a brief description of UNHCR's protection and assistance program in Indonesia, including project goals and selection criteria, to guide interested organizations in the development of their Concept Note.

**CALL FOR EXPRESSION OF INTEREST**

Project Title and Identification:	Project Location:
UNHCR Program for the Protection and Assistance of Refugees in Indonesia	Jakarta, Indonesia and surrounding areas
Brief Background of the Project:	
UNHCR, as the UN Refugee Agency, supports the Government of Indonesia in providing international protection and assistance to refugees hosted in the country. While Indonesia has a long tradition of hosting refugees, it is not a party to the <i>1951 Refugee Convention</i> or its <i>1967 Protocol</i> . The Government of Indonesia has authorized UNHCR to be engaged in Indonesia under its mandate to ensure international protection for refugees and others of its concern, in close coordination with relevant government agencies and other international and national organizations.	

The Government of Indonesia recently enacted the *Presidential Regulation on the Handling of Refugees*, which includes a range of important provisions to guide the development of governmental programs that ensure the protection of refugees in the country. The Regulation highlights the role of UNHCR under its international mandate, and provides a framework for the coordination of activities by various government agencies. In the absence of a formal State asylum procedure, UNHCR continues to undertake registration, documentation, and refugee status determination under its mandate, and works to facilitate a range of comprehensive solutions for refugees to address their longer term needs.

Just over half of all refugees in Indonesia originate from Afghanistan, with significant populations from Myanmar, Iran, Iraq, Sri Lanka, Somalia, Palestine, and Pakistan. As of 30 June 2017, the total number of active refugees registered with UNHCR in Indonesia stood at 14,093 individuals, of whom 28 percent were female and 72 percent were male. Some 26 percent of the population were children.

While the needs are far greater, within the limited funding available for the program in Indonesia, UNHCR will work to address the needs of the most vulnerable refugees in the greater Jakarta area by providing access to social services including healthcare, education, socio-economic assistance, and child protection (with special arrangements for unaccompanied children), through partnership agreements with implementing partners.

Through this Call for Expression of Interest, UNHCR is looking to collaborate with qualified partners for the implementation of its program in Indonesia. In this context, UNHCR invites international and national NGOs to submit a Concept Note based on the following overview of program needs.

#### Goal/Objective, Expected Outcome and Main Activities:

UNHCR's program in Indonesia is divided into the following **four main areas of intervention**, described in more detail below:

- Facilitating access to quality **healthcare**, including psychosocial support, HIV/AIDS activities, and services to persons with disabilities
- Facilitating access to **education**, including accelerated learning and vocational training
- Implementing **child protection** programs, including managing two shelters for unaccompanied children
- Facilitating **socio-economic assistance** for vulnerable refugees, including cash-based interventions and carrying out socio-economic assessments to determine needs

Partners are encouraged to express interest in becoming engaged in implementation in **one or more areas of intervention within the overall program** based on their specific expertise and capacities, and should ensure their Concept Note clearly indicates the area(s) of intervention for which they wish to be considered.

#### **Area of Intervention – Healthcare**

Goal/Objectives:

- Health status of the population is improved
- Services for persons with specific needs provided
- Risk of SGBV is reduced and quality of response improved

Expected Outcomes:

- Major health risks are reduced by facilitating access to primary and emergency healthcare and psychosocial assistance
- Awareness on HIV/AIDS is enhanced and voluntary counselling and testing is facilitated
- Participation of community in SGBV prevention and response is enabled and sustained

Main Activities:

- Facilitation of access to quality healthcare and psychosocial support for 340 vulnerable refugees, including 80 unaccompanied children residing in UNHCR-funded shelters
- Awareness raising and capacity building on HIV/AIDS prevention, and facilitation of access to voluntary counselling and testing
- Community empowerment and mobilization to enhance community-based healthcare and psychosocial initiatives
- Involvement in interagency prevention and response to SGBV, particularly with regard to awareness raising and providing SGBV survivors access to medical treatment and psychosocial support

**Area of Intervention – Education**

Goal/Objectives:

- Population has essential access to education
- Protection of children is strengthened
- Risk of SGBV is reduced and quality of response improved

Expected Outcomes:

- Enhanced education and skills training is provided for refugees
- Participation of community in SGBV prevention and response is enabled and sustained

Main Activities:

- Provision of education to refugee children, including 80 unaccompanied children residing in UNHCR-funded shelters
- Developing education programs that focus on facilitating the enrolment of refugee children in national schools, including through intensive instruction in the Indonesian language
- Facilitating access to vocational and skills training for youth and adults
- Community empowerment and mobilization to enhance community-based education initiatives and social interaction
- Awareness raising on HIV/AIDS prevention and child protection
- Involvement in interagency prevention and response to SGBV, particularly with regard to awareness raising

**Area of Intervention – Child Protection**

Goal/Objectives:

- Protection of children is strengthened
- Population has sufficient basic and domestic items
- Services for persons with specific needs provided

- Risk of SGBV is reduced and quality of response improved

Expected Outcomes:

- Enhanced community-based child protection and management of UNHCR-funded shelters for unaccompanied children is ensured
- Psychosocial assistance is provided to vulnerable children
- Protection of children from violence, abuse, neglect, and exploitation is ensured through ongoing awareness raising activities, monitoring, and targeted actions
- Community empowerment and mobilization to enhance community-based child protection is ensured
- Participation of community in SGBV prevention and response is enabled and sustained

Main Activities:

- Protection and care of unaccompanied children, including through the management of two UNHCR-funded shelters (ideally, with the presence of social workers on a 24-hour basis)
- Provision of weekly subsistence allowance to 80 children in UNHCR-funded shelters for unaccompanied children
- Community-based child protection is enhanced through the creation of self-help groups, community empowerment, and community mobilization
- Awareness raising and capacity building activities on SGBV prevention, HIV/AIDS prevention, and child protection

**Area of Intervention – Socio-Economic Assistance**

Goal/Objectives:

- Population has sufficient basic and domestic items
- Protection of children is strengthened
- Services for persons with specific needs provided
- Risk of SGBV is reduced and quality of response improved

Expected Outcomes:

- Socio-economic assistance is provided to vulnerable refugees
- Major health risks are reduced by facilitating access to adequate nutrition
- Protection from violence, abuse, intimidation, and exploitation is ensured through ongoing awareness raising activities, monitoring, and targeted actions, including material assistance and access to shelter
- Participation of community in SGBV prevention and response is enabled and sustained

Main Activities:

- Provision of cash-based interventions (monthly subsistence allowance) to 260 vulnerable refugees
- Conducting socioeconomic assessments to determine individual assistance needs
- Distribution of sanitary materials to women and girls of reproductive age
- Community empowerment and mobilization to enhance community-based protection
- Awareness raising and capacity building activities on SGBV prevention, HIV/AIDS prevention, and child protection

All partners engaged with UNHCR are expected to work on building the capacity of refugees, and are further required to take into account age, gender and diversity mainstreaming in all interventions and to specifically assess, address and monitor the protection needs of women and children.

Additionally, all activities implemented on behalf of UNHCR must be non-discriminatory and accessible to refugees regardless of religion, nationality, ethnicity, or language.

The scope of the project implementation may be changed subject to the availability of funds.

**Intended Population of Concern:**

Vulnerable refugees residing in Jakarta and surrounding areas, based on identification together with UNHCR and partners, and with authorization from UNHCR.

**Project Period [estimated start and end dates of project]:**

1 January 2018 to 31 December 2018

**Submission Deadline:**

15 August 2017

**Date Decision Results to be Communicated to Applicants:**

22 September 2017

**Selection Criteria**

<i>Choose relevant criteria</i>	Criteria Description	Assigned Weighting ( <i>optional</i> )
✓	<b>Sector expertise and experience:</b> the required specific skills, sector specialists, knowledge and human resources.	25 percent
✓	<b>Project management:</b> ability to deliver project objectives, accountability mechanisms and sound financial management, taking into account the audit results of the previous UNHCR-funded projects, past performance and the external audit of partners' financial statements, where applicable.	20 percent
✓	<b>Local experience and presence:</b> ongoing program in the area of operation; local knowledge; engaging refugees and other persons of concern; trust from local communities; local presence; partner policy on community relations; complaint mechanisms for persons of concern; self-organized groups of persons of concern; and other factors that would facilitate access to and better understanding of the persons of concern and that would reduce administrative difficulties.	10 percent
✓	<b>Contribution of resources:</b> evidenced and documented contribution of resources to the Project in cash or in-kind (e.g. human resources, supplies and/or equipment) by the partner that are presently available (or potentially mobilized by the partner) in order to supplement UNHCR resources.	15 percent
✓	<b>Cost effectiveness:</b> level of direct costs and administrative costs imposed on the Project in relation to project deliverables.	10 percent
✓	<b>Partner's capacity to undertake procurement:</b> ability to undertake large scale procurement, prior procurement experiences and value of procurement. Functioning procurement unit in the country of operation.	10 percent

	Established effective internal-controls and PQP status (when procurement is US\$100K and above).	
✓	<b>Experience working with UNHCR:</b> global and/or local partnerships including knowledge of UNHCR policies, practices and programs, including an understanding of and ability to work within UNHCR’s funding limitations and associated inherent risks. Partners that have three consecutive qualified audit opinions for UNHCR-funded projects may not be considered.	10 percent

**Additional Information**

**Concept Note**

Registered NGOs are invited to submit a Concept Note no later than **17:00 hrs on 15 August 2017**.

The Concept Note is primarily for the partner to express its unique advantage and added value in line with the project objectives. The Concept Note is intended to allow the partner to:

- Articulate its objectives in undertaking the project;
- Briefly describe the implementation approach for realizing the desired outcome of the project;
- Demonstrate the unique advantage it brings to the partnership for realizing the desired outcome of the project; and
- Demonstrate its complementariness to UNHCR's capacities and resources for the project.

It is important that the selected partner participates in the design and detailed budgeting of the project and concluding Project Partnership Agreement. Therefore, the Concept Note should not be a fully developed project proposal and should be concise, contain clear information, and not exceed three pages.

The Concept Note must clearly indicate the area(s) of intervention described above for which the partner wishes to be considered for implementation.

UNHCR reserves the right to accept the partner’s proposal in whole or in part. It is at the discretion of the UNHCR Office whether the name of the selected or retained partners is announced to all applicants.

A UNHCR Implementing Partner Selection Committee will review all Concept Notes received by the above deadline in accordance with pre-defined criteria reflected above. All responding organizations will receive written notification of the outcome of the assessment by 22 September 2017 at the latest. Instructions for any necessary follow-up will be provided in UNHCR’s response.

**UNHCR Partner Portal**

All Concept Notes must be submitted through the UNHCR Partner Portal, which can be accessed at <https://partner.unhcr.org>. No submissions in hard copy or through e-mail will be accepted.

Interested partners are required to register in the Partner Portal if they have not already done so by

