



Restoring Dignity, Inspiring Change

Senior Durable Solutions Assistant (Macedonia)

Vacancy Notice: SDSAM_01_GR/23_18

JOB TITLE	Senior Durable Solutions Assistant
LOCATION	Thessaloniki
ORGANIZATIONAL UNIT	UNHCR (Greece)
TYPE OF CONTRACT	Fixed term, 100% full time, until 31 December 2024
STARTING DATE	01.01.2024
CLOSING DATE FOR APPLICATIONS	15.12.2023

ABOUT ICMC

The International Catholic Migration Commission (ICMC) is an international non-governmental organization, whose mission is to protect and serve uprooted people, including refugees, asylum seekers, internally displaced people, victims of human trafficking, and migrants - regardless of faith, race, ethnicity, or nationality. In collaboration with governmental and non-governmental partners, and through a worldwide network of members, ICMC implements and advocates for right-based policies and sustainable solutions to address global migration challenges. ICMC's operations are aimed to respond to the needs of vulnerable individuals and communities, and focus on protection, humanitarian assistance, resettlement, migration and development.

As an implementing partner of UNHCR in Greece, ICMC deploys a highly qualified affiliated workforce to assist UNHCR in providing operational support to the Greek asylum and migration management system. Since 2010, this pool of skilled professionals has been a critical component of UNHCR's protection capacity in Greece. The ICMC experts will be recruited and managed by ICMC and will work under the overall supervision of UNHCR Greece. They provide support on matters relating to protection, advocacy, legal information, law, country of origin information analysis, quality assurance, project management, and communications.

SCOPE OF WORK

Currently, some 91,000 asylum-seekers and refugees are hosted in Greece. So far in 2023, over 28,500 people have arrived either by sea or land. UNHCR provides expert advice to the State and evidence-based information that helps inform programmes and policies for asylum-seekers and refugees. Access to international protection, identifying durable solutions and support to vulnerable asylum-seekers and refugees, such as unaccompanied children and survivors of gender-based

violence, are UNHCR's key priorities. UNHCR also works with national and local authorities, the private sector, civil society and refugee communities to advance inclusion, develop support networks and create employability and training opportunities for refugees. The Office retains a readiness to respond to emergencies and new arrivals, with a focus on immediate support to the most vulnerable. UNHCR Greece plays a strong advocacy role since continued support is needed particularly from EU countries and EU institutions in providing immediate protection to those most at-risk through sufficient resources, ensuring capacity in the country and responsibility-sharing. UNHCR will continue to assist Greek authorities in responding to both short and long-term challenges.

UNHCR supports the integration of refugees through the strategic cooperation with selected Municipalities, providing capacity building for the implementation of their localised action plans for inclusion, access to services, community engagement in local decision making, networking and coordination, as well as support in identifying funds. UNHCR also supports Municipalities to utilise tools at their disposal such as the establishment and operation of KEM (Migrants Integration Centres) and SEMP (Councils for the Integration of Migrants & Refugees). In this context, UNHCR will continue to support integration of refugees through the collaboration with local administration at municipal and regional level, as well as by liaising with public services and authorities required for refugees to effectively access their rights in Epirus with the appointment of a Senior Durable Solutions Assistant, based at the Field Office Thessaloniki, who will support local administration in the areas described below.

RESPONSIBILITIES

- Support the Municipalities in the Regions of Macedonia to develop, update and implement local integration strategies and action plans aligned with the National Integration Strategy; participate in Integration Task Force meetings at municipal level;
- Advise and provide technical expertise on necessary policy and administrative amendments to ensure meaningful access of refugees and asylum-seekers to municipal services including Municipal Community Centers and Centers for the Integration of Migrants (KEM).
- Map key problem areas that require urgent attention, especially in the field of education, access to legal employment and health, and support interventions to facilitate integration of refugees;
- Facilitate Urban Working Groups (UWG) where applicable;
- Support the Municipalities in the region, to undertake ad hoc mapping exercises of urban actors that provide services to refugees and asylum-seekers and promote bilateral cooperation;
- Liaise and maintain contact with public services and authorities engaged in service provision to refugees and asylum-seekers in their area of responsibility, e.g.: the Regional Asylum Offices, state reception facilities, EFKA offices, etc, as well as any other key stakeholder and actor in the region;
- Support Municipalities in the region, in the establishment and capacity building of municipal services for refugees and asylum-seekers;

- Support Municipalities to establish and operate structures and modalities ensuring refugee participation and two-way communication mechanisms;
- Organize and participate in meetings and info-sessions with refugee communities and community volunteers in collaboration with the community based protection focal point of the Office;
- Support the Municipalities and other public services to organise awareness raising and peaceful coexistence activities, including initiatives in primary and secondary education;
- In collaboration with staff engaged in Programme Development and Fundraising, assist with donors' mapping for integration related activities, advise on project development and funding possibilities with an emphasis on refugee inclusion;
- Support participation of Municipalities in International and European cities' networks on Integration, aiming at exchange of good practices, joint advocacy, and submissions of funding proposals, in cooperation with staff engaged in Programme Development and Fundraising;
- Identify local livelihoods opportunities and reach out to relevant local stakeholders in close coordination with Solutions Unit CO;
- Be the focal point for any UNHCR partnership agreements in the region in the area of durable solutions.
- Cooperate with UNHCR FO Thessaloniki Protection thematic focal points on Child Protection, GBV, CBP/CWC and Legal protection ensuring protection mainstreaming in the municipal support activities and joint activities to identify community solutions;
- Communicate with the CO Athens Solutions Unit which has the role of the overall coordination of municipal engagement and durable solutions by the Greece operation;
- Draft reports to contribute to UNHCR's advocacy;
- As an employee of ICMC coordinate with the ICMC Liaison Manager in all employment and Human Resources matters, maintain regular coordination with the ICMC affiliate workforce deployed to UNHCR in Greece as well as with ICMC project support personnel in Athens;
- Perform other relevant duties as required.

REQUIREMENTS

- For level equivalent to G5 - 2 years relevant experience with High School Diploma; or 1 year relevant work experience with Bachelor or equivalent or higher
- Education: BA in Political Science, Law, Humanities, Economics, Local Administration or other relevant field.
- Work experience:
- Essential: At least 1 year of prior relevant work experience
- Desirable: Prior work experience on integration related activities

- Language Requirements: fluency in Greek and English
- Other Qualifications: Valid driving license (manual transmission)
- Accountability
- Communication, Organizational Awareness, Teamwork & Collaboration, Commitment to Continuous Learning and Client & Result Orientation are considered as key competencies.
- Knowledge and understanding of local administration policy making and policy implementation processes; Understanding of local integration and livelihoods mechanisms; Strong writing and reporting skills; Computer literacy are considered as desirable competencies

HOW TO APPLY

Interested candidates should submit a detailed CV of maximum four pages in English, a motivation letter and two professional references with full and up to date contact details via email, to: Mr. Akis Papakonstantinou, ICMC HR Officer at hr.greece@icmc.net.

The closing date for receipt of applications is **15/12/2023**.

The Vacancy Notice number **SDSAM_01_GR/23_18** and the applicant's full name must be quoted in the email subject line.

Applications will be evaluated upon reception and interviews with shortlisted candidates may be conducted before the closing date. Referees may be contacted prior to the interviewing stage.

DATA PROTECTION

By submitting an application, you agree that ICMC collects and manages the information that you provide. You also agree that your data may be shared with UNHCR. Your personal information will be used for recruitment purposes only. Your application will be treated with strict confidentiality.

Owing to the volume of applications, ICMC regrets that only applicants short-listed for an interview will be notified.

ICMC is committed to equal employment opportunities for all applicants. ICMC does not discriminate on the basis of race, gender, color, national origin, religion, physical or mental ability, marital status and age. Applications will be treated with strict confidentiality.

ICMC is committed to a Zero-Tolerance Policy toward sexual exploitation, abuses and all forms of unlawful harassment, including but not limited to sexual harassment. Screening of applications includes the vetting for records of prior misconduct and reference checking. By submitting your application, you declare your consent for your former employer to disclose any details concerning criminal convictions or misconduct. ICMC can take other necessary measures to ensure that people involved in substantiated cases of sexual exploitation, abuse and harassment are not recruited.