

**UNHCR**United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés**Vacancy Notice: 2020/HRU/004**
Internal & External

The Representation of the United Nations High Commissioner for Refugees (UNHCR) in Greece invites qualified candidates to apply for the following vacancy:

Position Title and Grade: Senior Protection Assistant, LICA-5	Duty Station: Athens – Greece
Contract Type: UNOPS	Duration: 3 months (with possibility of extension)
Position Number: N/A	Deadline: 28 January 2020

Operational Context:

There are over 100,000 asylum-seekers and refugees currently hosted in Greece who arrived and remained since the 2015 – 2016 humanitarian emergency. In 2019, some 74,000 people arrived in Greece by sea and over land, the majority from Afghanistan and Syria. UNHCR supports the Government who coordinates the refugee and migrant response in the development of policy, capacity building and targeted interventions in the areas of reception, asylum procedures, and for finding solutions. On the Greek mainland, people are hosted in some 29 Government-run sites (camp-like and buildings), as well as in rented housing provided by UNHCR through municipalities and NGOs in 26,000 places for asylum-seekers and refugees. Additionally, UNHCR delivers a cash assistance programme, which has benefited over 150,000 since April 2017. The situation remains challenging on the islands where there is not enough capacity to accommodate more than 41,000 people who have arrived recently or are waiting for the completion of their asylum procedures. In 2020, UNHCR continues to implement the cash assistance and accommodation programmes, and to support the Government in policy development, capacity building and targeted interventions in the areas of reception, asylum procedures and solutions.

Functional Statement:

The Senior Protection Assistant will be part of the Attica Protection team and shall report to the Assistant Protection Officer and/or the Senior Protection Assistant. S/he will monitor protection standards, operational procedures and practices in Attica region.

The Senior Protection Assistant shall engage in provision of information and counselling on protection issues to persons of concern to UNHCR, especially through handling of incoming communications and reporting. The incumbent will ensure quality, timely and effective protection support to persons of concern and will identify opportunities to mainstream protection methodologies and safeguards in operational responses. S/he will contribute to designing a comprehensive protection strategy and may liaise externally with local authorities and partners on protection issues as guided by the supervisor.

The Contractor shall perform the following duties:

- Consistently apply the International and National Law and applicable UN/UNHCR and IASC policy, standards and codes of conduct.
- Ensure that protection activities are guided by the UNHCR country protection strategy.
- Provide information on services and counselling on protection issues to persons of concern, especially through contribution to the Attica Reception team (incoming communications) and raise key issues for advocacy and addressing protection gaps.
- Support the implementation of a proper complaint and feedback mechanism.
- Contribute to monitoring gaps and trends regarding access of persons of concern to UNHCR to relevant socio-economic and legal services, with particular focus to access to asylum.



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- Liaise with competent authorities on various protection issues, including access to asylum, documentation, detention and other.
- Assist in drafting reports, routine correspondence, updating relevant databases and compiling statistics for the protection unit / section.
- Support activities in protection related AGD based programming with implementing and operational partners.
- Contribute to measures to identify, prevent and reduce statelessness.
- Contribute to a country-level child protection and SGBV plan as part of the protection strategy.
- Monitor Standard Operating Procedures (SOPs) for all protection/solutions activities.
- Provide guidance on individual protection case management including cases of SGBV and child protection and other cases of persons with specific needs when required.
- Monitor and report on cases of refoulement, expulsion and other protection incidents.
- Contribute to the design, implementation and evaluation of protection related AGD based programming with implementing and operational partners.
- Contribute to initiatives to enhance national and local protection capacities.
- Enforce integrity in the delivery of protection services by local implementing partners.
- Perform other duties as required or agreed with the supervisor.

Monitoring and Progress Controls:

The incumbent will report on a weekly basis to his/her supervisors.

The Contractor may have to submit a final report, outlining the main duties and activities performed under this assignment, as well as actual achievements, using objectively verifiable indicators and means of verification. Information should also include risks and challenges, as well as lesson learned during the reporting period and an analytical assessment of any problematic areas which may require new or different approaches, etc. The format of the report will be provided by UNHCR. HR Unit will provide the official form to control the timesheet.

Essential Minimum Qualifications & Professional Experience Required:

- University degree in Law, International Law, International Relations, Political Sciences or related field, including Social Sciences.
- Additional training courses in protection related issues are considered as asset.
- Excellent knowledge of Greek and English is essential and good working knowledge of another UN language, especially French, is desirable.
- Minimum 4 years professional experience relevant to the function.

(Non-EU applicants can apply provided they have the required documents to work in Greece).

Required Competencies:

- Empowering and Building Trust
- Managing Resources
- Analytical and writing skills
- Political Awareness
- Stakeholder Management
- Ability to work in a team and in a multi-cultural environment

Desirable Qualifications & Competencies:

- General knowledge of issues pertaining Persons of Concern to UNHCR and UNHCR's Protection mandate.
- Good computer skills.



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Submission of Applications:

- Interested applicants should apply through the link <http://www.unhcr.org/gr-jobs/> provided herein, attaching **the UN Personal History Form** in PDF Format with a Motivation Letter in English explaining their interest in the position.
- Shortlisted candidates might be required to sit for a written test and will have to undergo an oral interview.
- No late applications will be accepted.
- Only short-listed applicants will be contacted.

Kindly note that only electronic applications submitted through the website mentioned above will be considered.

UNHCR is an equal opportunity employer and does not charge a fee at any stage of the recruitment process (application, interview meeting, processing, training or any other fees).